

Indian River County District School Board
Business Meeting Agenda
October 25, 2011 at 6:00 p.m.

It is hereby advised that if a person decided to appeal any decision made by the Board with respect to any matter considered at this meeting, he/she will need to ensure that a verbatim record is made which includes the testimony and evidence upon which the appeal is to be made.

- I. **Call Meeting to Order – Chairman McCain**
(Announcement: Please turn off all cell phones. Cell phones, even when set to a silent mode, can cause loud disturbances within the rooms audio enhancement system.)

- II. **INVOCATION by Deacon Charles Weir, St. Helen’s Catholic Church**

- III. **PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS**
by Sebastian River High School’s Naval Junior ROTC under the Direction of
MGySgt. USMC James R. O’Neal (Ret)

- IV. **ADOPTION OF AGENDA**

- V. **PRESENTATIONS**
 - A. Florida Department of Education School Bus Safety Week Poster Contest
Winner, Cheridan Kimbrell, 3rd Grade Student at Glendale Elementary School
– Mr. Millar

- VI. **CITIZEN INPUT**

- VII. **CONSENT AGENDA**
 - A. Approval of Minutes – Dr. Adams**
 - 1. Information Session held 10/4/2011
 - 2. Bullying, Arrests, and Gang Workshop held 10/11/2011
 - 3. Round Table held 10/11/2011
 - 4. Regular Business Meeting held 10/11/2011Superintendent recommends approval.
 - B. Approval of Personnel Recommendations – Ms. Lannon**
Attached is a list of personnel recommendations, which includes personnel additions, terminations, and/or changes. Superintendent recommends approval.
 - C. Approval of the 2011-2012 School Advisory Council Membership Reports – Mrs. D’Albora**
Pursuant to School Board Policy Number 2.50 and 1001.452 Florida Statutes, the attached School Advisory Council Membership Reports are respectfully submitted. Superintendent recommends approval.

D. Approval of Donations – Mr. Morrison

1. Osceola Magnet School received a donation in the amount of \$4,679.04 from the Mardy Fish Foundation. The funds will be used for various after school programs.
2. Sebastian Elementary School received a donation in the amount of \$5,000 from the Mardy Fish Foundation. The funds will be used for various after school programs.
3. Glendale Elementary School received a donation in the amount of \$2,103.70. The funds will be used for various after school programs.
4. Rosewood Magnet School received a donation in the amount of \$5,000 from the Mardy Fish Foundation. The funds will be used for various afterschool programs.

Superintendent recommends approval.

E. Approval of 2011-2012 School Improvement and Differentiated Accountability Plans – Mrs. D’Albora

The following School Improvement and Differentiated Accountability Plans are respectfully submitted with recommendations for approval: Alternative Center for Education, Vero Beach High School, and Wabasso School. Each School Improvement Plan was approved by the School Advisory Council and may be accessed at the following location: <http://www.flbsi.org/SIP/>. Superintendent recommends approval.

F. Approval of 2011-2012 East Coast Technical Assistance Center (ECTAC) Contract with Seminole County – Mrs. D’Albora

East Coast Technical Assistance Center (ECTAC) provides educational consultation services that assist local School Districts and high poverty schools in their efforts to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education. ECTAC provides support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) programs in the State of Florida. The specific programs and services are attached as Exhibit “A”. The School Board of Osceola County served, since 1999, as the fiscal agent for ECTAC. The operation of ECTAC transferred over to Seminole County Public Schools in October 2010. The School District of Indian River County had been a Member District since 1999. The contract renewal fee is \$4,000.00. The contract will be in effect through June 30, 2012. Indian River County’s Title I funds are designated for ECTAC services. Superintendent recommends approval.

G. Approval of 2011-2012 Title I School Improvement Initiative (SI)1003(a) – Mrs. D’Albora

The School Improvement Initiative Entitlement funds are to be used to support initiatives to increase the achievement of students scoring below proficiency in reading, mathematics, or writing on the Florida Comprehensive Test (FCAT) in Title I Schools. Dodgertown Elementary, Fellsmere

Elementary, Highlands Elementary, and Vero Beach Elementary were identified as being in need of improvement, corrective action, or restructuring. The Funds are allocated to the District to enable the Title I schools to meet the progress goals identified in School Improvement Plans. Indian River County's SI allocation is utilized to support the Title I supplement and to purchase supplemental curriculum and supplies. The total allocation is \$205,774.00. Superintendent recommends approval.

VIII. ACTION AGENDA

A. Approval to Prepare an RFP (Request for Proposal) to Obtain Legal Services for the School District of Indian River County – Chairman McCain

The purpose of this agenda item is to request the Superintendent to solicit proposals for legal services. RFP is to request the full range of legal services for the School District; including, but not limited to, the review and interpretation of all applicable state and federal laws, as well as state, federal, and local regulations as they relate to the operations of the School District and its governance by the District School Board of Indian River County. The last RFP for legal services was promulgated in 2006-2007 and is set to expire on March 31, 2012.

B. Approval of Resolution #2012-05 Adoption of Changes to District School Board Members' District Boundaries and District Numbers – Chairman McCain

As per State Statute 230.061(2), the School Board of any District may make any change that it deems necessary in the boundaries of any School Board Member residence area of the District at any meeting of the School Board; providing that such changes be made only in odd-numbered years and providing further that no change that will affect the residence qualifications of any incumbent member shall disqualify such incumbent member during the term for which he or she is elected. After reviewing and discussing the issue, the District School Board is requesting that the Indian River County Proposal #1, be considered for adoption. The purpose of the change is to comply with the State statute requiring all Districts to be as close in population as possible. The changes being proposed will also assist the voters' and Election's Office by having both the District School Board Members' and the County Commissioners' Districts the same. Superintendent recommends approval.

C. Approval to Award Term Contract for Installation of Tile Flooring, SDIRC 2012-01 - Mr. Morrison

Maintenance Department requested that an RFP be promulgated to establish a term contract for the installation of tile flooring district wide on an as-needed basis. The intent of this RFP is to award continuous contracts to qualified flooring contractors. When services are required, a quote packet will be provided to all awarded vendors. Each vendor must then provide a sealed quote for that specific project that will be opened publicly in the Purchasing Department. Final award will be made to the bidder who provides the lowest price. The net annual financial impact as estimated by our Maintenance Department is \$250,000. Award is recommended to Anthony's Flooring Design's, Inc., and Valiant Tile, Inc., as best responsive and responsible bidders meeting specifications, terms, and conditions. Superintendent recommends approval.

D. Approval to Award Contract for Architectural Services for Fellsmere Elementary, SDIRC 2012-04 - Mr. Morrison

Facilities Department requested that an RFQ be promulgated for architectural services for a cafeteria expansion and a classroom addition at Fellsmere Elementary. The cafeteria will expand into the area currently reserved for parking, allowing a kitchen redesign and an increase in seating space. The classroom addition will provide additional space and will increase the school capacity from 543 to a Board mandated 750 student stations. As per our 5 Year Capital Outlay Budget \$8,900,000 has been budgeted for this project. This amount includes all fees including construction, architectural, engineering, and furniture, fixtures, and equipment (FF&E). It is recommended that negotiations proceed per Chapter 287.055 F.S. to obtain a contract with Edlund Dritenbas Binkley for architectural services. Superintendent recommends approval.

E. Approval to Award Term Contract for Moving Services, SDIRC 2012-07 - Mr. Morrison

The purpose and intent of this RFP is to award a continuous contract to qualified professional moving contractors for district-wide moving services on an as-needed basis. This bid will also be referenced in December to move the various departments into the new Support Services Complex. Due to the single response it will not be possible to obtain competitive quotes for future projects. However, the \$85.00 hourly rate for two men and one box truck has been the prevailing rate for the last three years and is deemed to be within current market conditions. Quotes will still be requested to obtain the total hours of labor for each project. All quotes are firm and change orders will not be accepted. Therefore, it is recommended to award Mr. Small Move as best

responsive and responsible bidder meeting specifications, terms, and conditions. Superintendent recommends approval.

F. Approval to Accept Internal Accounts Audit Report for Fiscal Year that Ended June 30, 2011 – Mr. Morrison

The Internal Accounts Audit Report for the fiscal year that ended on June 30, 2011, has been completed and is hereby presented. In addition, incorporated within the Internal Accounts Audit Report prepared by Mayer Hoffman McCann P.C. are: a) the Independent Auditor's Report; and b) the Report on Control over Financial Reporting and on Compliance and Other Matters. This Report is to be filed as part of the public records of the Board making mention of this fact in the minutes. Superintendent recommends approval.

G. Approval to Set Public Hearing Date for Adoption of Revisions to District School Board Policy 2.29 Pediculosis Capitis (head lice) – Dr. Adams

On October 11, 2011, the District School Board discussed the proposed revisions to District School Board Policy 2.29 Pediculosis Capitis (head lice). The purpose of the revisions is to include the following: Change the title to Head Lice; correct the title to read Health Assistant, instead of aide/nurse; remove the statement that the Health Department makes "home visits"; and remove the statement that medication is given if there is a financial need. This has not been the case for many years and medication is not given out. The Public Hearing will be held during the regular Business meeting on December 13, 2011. Superintendent recommends approval.

H. Public Hearing for Approval of Revisions to District School Board Policy 1.04 Board Meetings – Dr. Adams

On September 13, 2011, the District School Board moved approval to set the Public Hearing date for revisions to District School Board Policy 1.04 Board Meetings. The purpose of the revisions is to provide additional detail with regard to regular meetings, special meetings, and other meetings held by the District School Board. The revisions also provide guidelines for student disciplinary proceedings that are otherwise closed to public participation. Additional language was added for District Board Member attendance and participation in District School Board meetings and workshops by means of communication media technology. The policy change process was followed in accordance with Florida Administrative Procedures Act, Statute Statutes, and District School Board Policy #1.06. Superintendent recommends approval.

I. Public Hearing for Approval of New District School Board Policy 6.141 Eligibility for Participation in Interscholastic Extracurricular Student Activities Sanctioned or Regulated by the Florida High School Athletic Association – Dr. Adams

On September 13, 2011, the District School Board moved approval to set the Public Hearing date for new policy 6.141. The purpose of the new policy is to comply with Section 1006.15, Florida Statutes, that addresses the standards expected of students in order to participate in interscholastic extracurricular activities. The statute provides that students must maintain satisfactory conduct. Additionally, the statute provides that if a student is convicted of or is found to have committed a felony, the student's participation in interscholastic extracurricular activities is contingent upon established District School Board policy. In adopting District School Board policy 6.141, the District School Board is establishing its standards for satisfactory student conduct in order for such students to participate in athletic activities sanctioned by the Florida High School Athletic Association. The policy process was followed in accordance with Florida Administrative Procedures Act, Statute Statutes, and District School Board Policy #1.06. Superintendent recommends approval.

J. Public Hearing for Approval of New District School Board Policy 7.291 School Board's Participation in Risk Management Insurance Consortium – Dr. Adams

On September 13, 2011, the District School Board moved approval to set the Public Hearing date for new policy 7.291. The purpose of the new policy is to provide guidelines in regard to risk management insurance consortium and the reporting requirements the District School Board expects to receive from such a consortium. The policy process was followed in accordance with Florida Administrative Procedures Act, Statute Statutes, and District School Board Policy #1.06. Superintendent recommends approval.

IX. SUPERINTENDENT'S REPORT

X. DISCUSSION
No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

XII. INFORMATION AGENDA
No information items

XIII. SUPERINTENDENT'S CLOSING

XIV. ADJOURNMENT – Chairman McCain

Anyone who needs a special accommodation for this meeting/workshop may contact the School District's American Disabilities Act Coordinator, at 564-3060 (TTY 564-8507) at least 48 hours in advance of meeting. NOTE: Changes and amendments to the agenda can occur 72 hours prior to the meeting. All business meetings will be held in the Teacher Education Center (TEC) located in the District Central Offices at 1990 25th Street, Vero Beach, unless otherwise specified. Meetings may broadcast live on Comcast Ch. 28 and may be replayed on Wednesday's and Friday's at 7 p.m. and on Saturday's at 9 a.m. The agenda can be accessed by Internet at <http://www.indianriverschools.org>.

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Minutes of District School Board Information Session
Held 10/04/2011

The Indian River County District School Board met on Thursday, October 4, 2011, at 8:30 a.m. The session was held at the Barefoot Café located at 2036 – 14th Avenue, #100, Vero Beach, Florida. School Board Members attending were: Chairman Matthew McCain, Vice Chairman Carol Johnson, and Board Members: Karen Disney-Brombach, Claudia Jiménez, and Jeffrey Pegler. Dr. Fran Adams, Superintendent, and Peggy Poysell, Executive Assistant to the Superintendent, were also present. Mrs. Poysell took notes for Judy Stang, Executive Assistant to the Board.

Information Session Discussion

- I. Call Discussion to Order – Chairman McCain
- II. Purpose of the Discussion – Dr. Adams
Dr. Adams stated that the purpose of the meeting was to provide information and updates to Board members.
- III. Open Discussion between the District School Board and Dr. Adams -
Dr. Adams presented information/updates on data reports, legal fees, audit committee, sick and vacation days timeline, building lease, employer group waiver plan/retiree symposium, Pointe West, class size, NEOLA, technology, potential Mardy Fish event, and customer service.
- IV. Adjournment – Chairman McCain

The meeting adjourned at 1:30 p.m.

The Indian River County District School Board met on Tuesday, October 11, 2011, at 9:00 a.m. The workshop was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Vice Chairman Carol Johnson and Board Members: Karen Disney-Brombach, Claudia Jiménez, and Jeffrey Pegler. Dr. Frances J. Adams, Superintendent of Schools was also present. Chairman Matthew McCain was not present.

Bullying, Arrests, and Gang Update Workshop

- I. Called Workshop to Order – Vice Chairman Johnson
Vice Chairman Johnson announced that Mr. McCain was unable to attend.
- II. Introductions and Purpose of the Workshop – Dr. Adams
Dr. Adams said that the purpose of the workshop was to present data to the Board. She said that, additionally, there were people here who handled these situations every day, who would present what was happening in the schools.
- III. Presentation –Mrs. Gielow/Sgt. Young

Bullying

Mrs. Gielow, Director of Student Services, stated the intent of Florida Statute 1006.147 and School Board Policy 5.39 as follows:

- The intent of the law was to provide instruction for identifying, preventing, and responding
- Use evidenced-based methods for prevention - how to identify and respond (school-based programs for students)
- Provide support information in the Code of Student Conduct, in posters, displays, and other means; such as, assemblies as a reminder to students and staff

Mrs. Gielow reviewed a PowerPoint that was created by and for District Staff and Students to ensure that everyone was using the same language and to ensure that adults knew how to respond. She stated that half of the students reported that they have been cyber bullied but do not say anything to anyone. Education would be essential to empower students with the right way to respond to all forms of bullying. Mrs. Gielow stated that the PowerPoint was created as an instructional tool and was required to be presented on an annual basis. Board Members were given an opportunity to ask questions. Mrs. Gielow stated that the discussion with students was conducted at the beginning of the school year along with the Code of Student Conduct. Board Members asked about marginalized bullying, and expanding Board policy on prevention to include instructional and staff training.

Mrs. Gielow reviewed data trends for 2009-2011, School Reporting of Bullying/Harassment, and Other Discipline Incidences through TERMS. Board

Members were concerned about the reporting of low incident numbers. Mrs. Gielow explained that in the future, schools would report on incidences reported but found not to be issues related to bullying. Board Members and Superintendent agreed that parents needed to know what constitutes bullying.

Mrs. Gielow reviewed what the next steps were once students were identified. Board Members were interested in more proactive education. Vice Chairman Johnson asked that Staff begin working on a policy that would work towards changing the culture of the schools by strengthening the direction given to schools. There was a discussion on victims.

Presentations were made by Karen Malits, Treasure Coast Elementary School's Student Support Specialist; Shawn O'Keefe, Storm Grove Middle School's Principal; and Dr. Rain Newbold-Coco, Sebastian River High School's Student Support Specialist, along with Mr. Dan Gilbertson, Sebastian River High School's Principal. Each school presented the instructional tools and steps they used for school behavior incidences. Board Members agreed that having a Student Support Specialist was beneficial. Other issues brought up were gay and lesbian slander, 20/20 Program on "Bullies Mentality and the Victims", and suicide.

School Arrests

Mrs. Gielow presented how arrests were handled on campus. She said that reporting requirements included 23 types of incidents in which 18 were required to be reported to School Environmental Safety Incident Reporting and were expected to include consultation with law enforcement. Mrs. Gielow said that the matrix was in the Student Code of Conduct. Sergeant Ladell Young, School Resource Officer Program Director, talked about training of SROs, Bullying Conference he attended, and their involvement in the community. Sergeant Ladell said that there were a total of 743 Juvenile arrests last year outside of school campuses. He said that the SROs service about 7,000 students. Of that number 114 had to be referred to other programs. Sergeant Ladell explained at what point the SROs had to be called in to handle a school incident. He explained the levels of action required. On the first level teachers were able to break up the fight. On the second level the SRO had the option to present a "Civil Citation". The third level was usually when the victim requested to press charges requiring that the student be arrested. He explained that to determine what action to take the SRO considered the nature of the offense, the age of the student, and an event or incident that may have occurred before with the same student. Sergeant Young said that no Officer wanted to arrest a student.

Gang Update – Discussion was carried over to the Round Table at 1:00 p.m.

V. ADJOURNMENT – Vice Chairman Johnson

With no further discussion, the workshop adjourned at approximately 11:43 a.m.

The Indian River County District School Board met on Tuesday, October 11, 2011, at 1:00 p.m. The discussion was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Vice Chairman Carol Johnson and Board Members: Karen Disney-Brombach, Claudia Jiménez, and Jeffrey Pegler. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present. Chairman Matthew McCain was not present.

Round Table Discussion

- I. The discussion was called to order by Vice Chairman Johnson. Vice Chairman Johnson announced that Chairman McCain was unable to attend. She stated that the first order of business would be to continue the morning workshop presentation on gangs.

Gang Update:

The first discussion was a continuation from the morning workshop. Sergeant Young gave an update on the gang activity in Indian River County. He stated that in comparison with large counties, the activity was insignificant but needed to be addressed. Sergeant Young said that many of the burglaries in south and north Indian River County were carried out by gangs. They discussed how large group disturbances were handled at schools, identifying gang members, cyber communication, training for teachers, and reporting of information.

- II. Items Placed on Agenda by Board Members – Vice Chairman Johnson

A. Chairman McCain – not present

B. Mrs. Johnson

Vice Chairman Johnson requested to move the February 7, 2012, session with Gerri McPherson to February 9, 2012, in the morning, in the Superintendent's Conference Room. Note: This was in regard to a session with the Board on the Superintendent's evaluation.

C. Mrs. Disney-Brombach

Mrs. Disney-Brombach suggested that the Board consider utilizing funds received from the Health Plan for a Health and Wellness Coordinator with a PE Teacher background. Money spent on wellness would pay for itself with healthier employees and students.

Mrs. Disney-Brombach asked Mrs. D'Agresta to place time on her calendar to prepare the required policy changes for the most recent Legislative changes. They discussed the cost as it would fall outside of the Board Attorney's regular retainer. Vice Chairman Johnson asked Mrs. D'Agresta to draw up the wording according to law. (Discussion moved to Dr. Adam's item on Policy Management.)

D. Ms. Jiménez

Ms. Jiménez requested a follow up with the Board on Charter School Audits. Board Members requested that RSM McGladrey, Inc., be paid from the Audit Committee budget to do a follow up audit. The follow up audit was to be submitted directly to the Board and the Board would address the findings.

E. Mr. Pegler

Mr. Pegler reported on the success of the Teacher Training Extravaganza.

III. Items Placed on Agenda by Superintendent – Dr. Adams

A. Board Policy 2.29 Pediculosis (head lice)

Cecelia Meeks, Health Nurse Coordinator for the School District, explained that schools have not given out medication for head lice for quite some time. The policy was updated to reflect current procedures. Dr. Adams stated that the policy would be placed on the next Board Agenda to set the Public Hearing date for adoption.

B. Redistricting Board Member Districts

Mrs. D'Agresta was directed to move forward with a Resolution to adopt the County's Redistricting Proposal #1 to include new District numbers. Mrs. D'Agresta explained the procedure.

C. Policy Management

NEOLA, Tools for Schools

Mrs. Lannon and Dr. Adams encouraged the Board to consider hiring NEOLA for all Board Policies, District Policies, and forms control. Mrs. D'Agresta agreed that it would cost less than her services. Dr. Adams said that she would find a date for a workshop session with NEOLA and the Board.

D. Administrative Building Lease

Mrs. D'Agresta prepared and presented a "draft" lease for the Board to consider.

IV. Board Committee Reports – Chairman McCain

No Board reports.

Dr. Adams asked the Board to change the morning workshop to the afternoon and hold the Round Table in the morning on November 8, 2011. Vice Chairman Johnson said to check with the Chairman.

Mrs. Disney-Brombach asked Dr. Adams to schedule presentations as separate dates in order to keep Round Table Discussions for Board and Superintendent Matters.

V. ADJOURNMENT – Vice Chairman Johnson

With no further discussion, the session adjourned at approximately 2:48 p.m.

The Indian River County District School Board met on Tuesday, October 11, 2011, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Matthew McCain, Vice Chairman Carol Johnson, and Board Members: Karen Disney-Brombach, Claudia Jiménez, and Jeffrey Pegler. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

Business Meeting

- I. Meeting was called to order by Chairman Matthew McCain.
- ii. Invocation was given by Dr. Charles Lever, First United Methodist Church.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS by Vero Beach High School's Air Force Junior ROTC under the Direction of Chief Master Sergeant Wade E. Dues, USAF (Ret.)
- IV. ADOPTION OF AGENDA
Chairman McCain announced that Consent A. was deleted from the Consent Agenda. He called for a motion for the Adoption of the Orders of the Day, removing Consent A. Mr. Pegler moved approval of the Orders of the Day, with the deletion of Consent A. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS
No presentations
- VI. CITIZEN INPUT
No requests to speak.
- VII. CONSENT AGENDA
Mrs. Disney-Brombach moved approval of the Consent Agenda, noting the deletion of Consent A. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.
 - A. Approval of Hearing Officer's Recommendation – Dr. Adams**
Deleted
 - B. Approval of Minutes – Dr. Adams**
 1. Student Progression Plan Workshop held 9/27/2011
 2. Administrative Office Space Workshop held 9/27/2011
 3. Regular Business Meeting held 9/27/2011Superintendent recommended approval.

C. Approval of Personnel Recommendations – Mrs. Lannon

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Also included were revisions to the job descriptions for Network Technician and School Support Technician. Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. Sebastian River High School received a donation in the amount of \$5,000 from Scholastic Sports Company, Inc. The funds would be used for athletic sports' needs.
2. Storm Grove Middle School received a donation in the amount of \$1,000 from the Wal-Mart Foundation. The funds would be utilized for afterschool expenses such as tutoring and transportation.
3. Beachland Elementary School received a donation of \$3,015 from the Beachland PTA. The proceeds would be used for Beachland Elementary teachers' classroom spending. A donation in the amount of \$3,440.02 was received from the Mardy Fish Foundation. These funds would be used for afterschool activities. Beachland Elementary received a donation of furniture for their classrooms. The donation consisted of four desks and twelve chairs. The value of the furniture exceeded \$1,000.
4. Fellsmere Elementary School received a donation in the amount of \$2,253.92 from the Mardy Fish Foundation. The funds would be used for afterschool learning in the areas of Art, Music, and PE at Fellsmere Elementary School.
5. Liberty Magnet School received a donation in the amount of \$4,204.23 from the Mardy Fish Foundation. The funds would be used for various afterschool activities.

Superintendent recommended approval.

E. Approval to Dispose of Surplus Property – Mr. Morrison

This request was for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represented property to be deleted from various inventories and/or for items that were declared surplus. After Board approval, property would be recycled and/or auctioned. Superintendent recommended approval.

F. Approval of Articulation Agreement with University of Florida – Mrs. D'Albora

Beginning in 2001, an Articulation Agreement for dual enrollment courses had been in place between the School District of Indian River County and the University of Florida. While this rolling agreement continued to be in place, the University of Florida requested that the District review the plan and update the contact information. This item had been placed on the agenda to confirm the District's commitment to this partnership. Superintendent recommended approval.

G. Approval of Revised 2011-2012 Payroll Schedule – Mrs. Lannon

Approval of adjustments to the 9 and 10 month CWA employee Payroll Schedule was requested in order for the employees to receive their end of the fiscal year pay in a timelier manner. Superintendent recommended approval.

VIII. ACTION AGENDA

A. Approval of Membership Renewal with Greater Florida Consortium of School Boards – Dr. Adams

Attached was an invoice for the Consortium Membership dues in the amount of \$3,000 for the 2011-2012 school year. Membership provided professional representation of Consortium Member Districts in Tallahassee on mutual legislative issues. The annual dues have not increased since 2003-2004 school year. Superintendent recommended approval. Mrs. Johnson moved approval of membership renewal with Greater Florida Consortium of School Boards. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

B. Approval of Revisions to Student Progression Plan 2011-2012 – Mrs. D’Albora

The State Board of Education required each District to maintain a Student Progression Plan that outlined policies and procedures related to promotion and retention. The District’s Student Progression Plan helped to ensure that the required program of study, placement, promotion, reporting, retention, and assessment procedures were equitable and comprehensive; thereby, providing accountability for all students. The School District of Indian River County’s Student Progression Plan had been revised to reflect legislative changes and had been edited for clarification. Superintendent recommended approval.

Dr. Adams distributed new language to be added to “Work Habit Grade” found on page 21 (elementary grading), page 33 (middle school grading), and page 55 (high school grading). The sentence added was: “Beginning in the 2012-2013 school year, a specific work habit grade will be assigned for each student on the report card.” Dr. Adams stated that the Indian River County Education Association requested the language in order to state the year in which the work habit grade would begin to be recorded on the report card. Ms. Jiménez moved approval of the revisions to the Student Progression Plan 2011-2012, with the new language as stated by Dr. Adams. Mr. Pegler seconded the motion.

Mrs. D’Albora explained that the grades were separated into two different parts: Academic Achievement and Work Habit. Moving forward, all teachers by the second semester would have an understanding of the two different grades. The report card through e SEMBLER software system would require

changes that would not be ready until the second semester. Mrs. D'Albora said that also new this year was Credit Acceleration, effective July 1, 2011. She said that students in the fourth and fifth grades scoring at a level 4 and 5 in reading and math were permitted to take any sixth grade core class available through Virtual School. Mrs. D'Albora said that they council parents to explain to them how their child scored on the basic line math test of the current grade level content area that would give them an idea of how their child may score on grade level and on FCAT, in order to assist parents in making a decision. The Florida Virtual Teacher would be listed as the student's teacher for the credit acceleration test, rather than the teacher in the classroom. The classroom teacher will not harbor or gain from the online class. Dr. Adams stated that all of the changes were put into place for the 2011-2012 school year by the State of Florida. The only part that the District changed was the grading practices. The grading practices would go into effect this year, with full implementation during the second semester, with the work habits piece going into effect in the 2012-2013 school year. The Board voted in favor of the motion with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Mr. Pegler voted in favor of the motion. Chairman McCain voted against the motion.

C. Approval of Resolution #2012-04, Tax Anticipation Notes, Series 2011 – Mr. Morrison

The purpose of this action was to adopt the attached Resolution #2012-04 authorizing the issuance of Tax Anticipation Notes (TAN), Series 2011, in the amount of \$16 million to provide interim funds for the payment of operating expenses; approve the form of documents in connection with the issuance of the notes; delegate to the Superintendent and appropriate staff the authority to accept the most favorable bid for the notes, subject to certain restrictions; and to take all necessary actions in connection with the issuance of the notes. The issuance of the TAN was required in order to provide necessary, short-term financing to position the District in such a manner that it was able to meet projected cash flow deficits of the General Fund. Based upon staff analysis, it was projected that the District would experience cash receipt deficits ranging from \$10 million to \$16 million during the month of November 2011. These cash flow deficits were mainly attributable to the intense slow-down of cash receipts from the Tax Collectors' Office that was usually experienced from July through the middle of November every year. Superintendent recommended approval.

Mrs. Johnson moved approval of Resolution #2012-04, Tax Anticipation Notes, Series 2011. Mr. Pegler seconded the motion. Chairman McCain called for a roll call vote as follows:

Mr. Pegler	Aye
Ms. Jiménez	Aye
Mrs. Disney-Brombach	Aye
Mrs. Johnson	Aye
Chairman McCain	Aye

Vote was unanimous in favor of the motion.

D. Approval to Award Term Contract for Miscellaneous Roof Repair and/or New Roof Projects, SDIRC 2012-02 - Mr. Morrison

The Maintenance Department requested that an RFP be promulgated to establish a term contract for roof repair and roof replacement projects on an as-needed basis. The purpose and intent of this RFP was to award continuous contracts to three or more qualified professional roofing contractors. When services were required, a quote packet would be provided to all awarded vendors. Each vendor must then provide a sealed quote for that specific project that would be opened publicly in the Purchasing Department. Final award would be made to the bidder who provided the lowest price for each project. The net annual financial impact as estimated by our Maintenance Department was \$300,000. Award was recommended to Atlantic Roofing II of Vero Beach, Big Lake Roofing, Crowther Roofing, DATO Construction, Springer-Peterson Roofing and Sheet Metal, The Roof Authority, and Total Roofing Systems as best responsive and responsible bidders meeting specifications, terms, and conditions. Superintendent recommended approval. Ms. Jiménez moved approval to award term contract for Miscellaneous Roof Repair and/or New Roof Projects, SDIRC 2012-02 as recommended to Atlantic Roofing II of Vero Beach, Big Lake Roofing, Crowther Roofing, DATO Construction, Springer-Peterson Roofing and Sheet Metal, The Roof Authority, and Total Roofing Systems. Mrs. Johnson seconded the motion.

Chairman McCain announced that he would abstain from voting because one of the bidders was a client. The Board voted unanimously in favor of the motion with a 4-0 vote.

E. Approval to Award Contract for Engineering Services Bid 2012-03 - Mr. Morrison

The Facilities Department requested that an RFQ be promulgated for professional engineering continuing services which consisted of site, civil, surveying, and other engineering services for miscellaneous projects District wide on an as needed basis. The District desired to award multiple firms to

provide services as assigned by the Facilities Department on a rotating and/or best fit selection. The net financial impact as estimated by the Facilities Department was \$200,000 annually. It was recommended that negotiations proceed per Chapter 287.055 F.S. to obtain continuing contracts with Carter Associates, Inc.; Kimley-Horn & Associates; Neel-Schaffer, Masteller & Moler, Inc.; MBV Engineering, Inc.; and Schulke Bittle & Stoddard. Superintendent recommended approval. Mr. Pegler moved approval to award contract for Engineering Services Bid 2012-03, with negotiations to proceed per Chapter 287.055 F.S. to obtain continuing contracts with Carter Associates, Inc.; Kimley-Horn & Associates; Neel-Schaffer, Masteller & Moler, Inc.; MBV Engineering, Inc.; and Schulke Bittle & Stoddard. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams reported on the first Staff Development "Extravaganza" Day for teachers. She thanked Staff Development and Teachers for their hard work. Several hundred teachers attended. Dr. Adams talked about the workshops today on bullying, gangs, and what our schools were doing to ensure the safety of our students. She was presented with a book, "19 Stories of Good and Bad Decisions" written by Mrs. McCloud's 5th grade class at Treasure Coast Elementary School. It started as a project about bullying and ended up with lessons in grammar, punctuation, and publishing.

X. DISCUSSION

No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

Mr. Pegler talked about the workshops held today regarding bullying.

Ms. Jiménez congratulated fourth grade students at Beachland Elementary School for their participation in a science presentation on mosquitoes. She also reported on the "International Walk to School Day". Ms. Jiménez announced workshops being presented by Connected4Kids. She encouraged parents and community members to attend the School Health Advisory Council meeting and the College and Career Night at the Indian River Mall.

Mrs. Disney-Brombach reported on the Florida Special Olympics held in Sebastian. She stated that Indian River County provided more volunteers than they could even use, with a waiting list of volunteers. The Culinary Class at Sebastian River High School provided assistance and the gym was opened for use by the Olympics. Mrs. Disney-Brombach congratulated the School District for hosting the Olympics event and for bringing in visitors from outside our County.

XII. INFORMATION AGENDA

A. Charter School Audits for 2010-2011 – Mr. Morrison

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams stated that Suzy Reiser, Music Teacher, forwarded an article published in the *Band Master* magazine that was written by Mr. Sammons, Band Director at Vero Beach High School, regarding, "*Long Lasting Band Programs*". Dr. Adams stated that she and Ms. Jiménez attended a workshop put on by the "Learning Alliance" about reading. She also had dinner Tuesday night with one of the authors from Learning Alliance.

XIV. ADJOURNMENT – Chairman McCain

With no further business, the meeting adjourned at approximately 6:42 p.m.

CONSENT AGENDA 10/25/11

Personnel Recommendations

1. Instructional Changes
2. Instructional Leaves
Carpenter, Stephanie – Beachland, 1/20/12-8/13/12
Darcy, Kathleen – SRHS, 9/26/11-10/19/11
Davis, Susan – Beachland, 10/3/11-10/16/11
Forward, Linda J. – Sebastian Elementary, 9/29/11-3/30/12
Harris, Lisa – Thompson, extend from 11/6/11-12/5/11
3. Instructional Promotions
Searcy, Irene – from Substitute Teacher to Oslo Middle Art Teacher
10/13/11
4. Instructional Transfers
5. Instructional Separations
Espich, April – Oslo Middle, resignation 10/28/11
Lasky, Kimberly – Citrus, resignation 10/19/11
Rosier, Brittany – VBE, resignation 10/28/11
Tharp, Timothy – VBHS, resignation 10/21/11
6. Instructional Employment
Carter, Rebecca – Substitute Teacher 10/26/11
Lasky, Kimberly – Substitute Teacher 10/20/11
Morgan, Rickivah – Substitute Teacher 10/26/11
Wiggins, Kimberly – Adult Education, 11/9/11
7. Support Staff Changes
Atkinson, Louise – Oslo Middle, Food Service Manager, from CT02
to CT03, effective 8/15/11
8. Support Staff Leaves
Davila, Deborah – Glendale, 8/22/11-11/30/11
Drisdom, Helen – Transportation, 10/11/11-11/12/11
Green, Brenda – Transportation, 9/26/11-10/11/11
McCorrison, Kim – Thompson, 10/10/11-10/18/11
Neville, John – ESE, 9/19/11-9/26/11
White, Debra – Wabasso School, 10/6/11-11/6/11
9. Support Staff Promotions
10. Support Staff Transfers
11. Support Staff Separations
Brugger, Khristine – Finance and Operations, resignation 10/21/11
Neudeck, Robyn – Oslo Middle, resignation 10/16/11
12. Support Staff Employment
**Dunton, Bret Andrew – Citrus, Extended Day Student Worker
10/26/11**
**Scott, Catherine – Sebastian Elementary, Student Monitor
10/26/11**
13. Administrative Separations
14. Administrative Employment

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SCHOOL DISTRICT OF INDIAN RIVER COUNTY
SCHOOL ADVISORY COUNCIL MEMBERSHIP REPORTS

1. Alternative Center for Education
2. Beachland Elementary
3. Citrus Elementary
4. Dodgertown Elementary
5. Fellsmere Elementary
6. Gifford Middle School
7. Glendale Elementary
8. Highlands Elementary
9. Liberty Magnet
10. Osceola Magnet
11. Oslo Middle School
- ~~12. Pelican Island Elementary~~ (Not ready at this time)
13. Rosewood Magnet
14. Sebastian Elementary
15. Sebastian River High School
16. Sebastian River Middle School
17. Storm Grove Middle School
18. Treasure Coast Elementary
19. Vero Beach Elementary
20. Vero Beach High School
21. Wabasso

2011-2012 SAC Composition Report
Alternative Center for Education (School ID: 0033)
As Of: 10/14/2011 2:18:00 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	3013	16%	1	+1 (6%)
Business/Community	4	44%	Asian	303	2%	0	0 (-2%)
Parent	2	22%	Hispanic	2066	11%	1	+1 (11%)
Principal	1	11%	Other	770	4%	0	0 (-4%)
Student	0	0%	White	12789	68%	6	-1 (-12%)
Support Staff	1	11%	Total Students	18941			
Teacher	1	11%					

Members by Ethnicity		
Category	Count	Percent
African American	2	22%
Asian	0	0%
Hispanic	2	22%
Other	0	0%
White	5	56%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

The Alternative Center for Education has a very high rate of mobility among their student population. Therefore, their SAC membership is based on the student demographics for all of the secondary schools in which they serve.

District Employed Members		
Category	Count	Percent
Yes	3	33%
No	6	67%

Members by Gender		
Category	Count	Percent
Male	5	56%
Female	4	44%

Total Voting Members: 9

**2011-2012 SAC Composition Report
 Beachland Elementary School (School ID: 0061)
 As Of: 10/14/2011 2:19:01 PM**

Members by Category		
Category	Count	Percent
Assistant Principal	0	0%
Business/Community	2	14%
Parent	7	50%
Principal	1	7%
Student	0	0%
Support Staff	1	7%
Teacher	3	21%

Student Demographics			SAC Team	
Category	# of Students	Percent	Suggested Membership	Difference
African American	94	16%	2	0 (-2%)
Asian	7	1%	0	0 (-1%)
Hispanic	28	5%	1	-1 (-5%)
Other	15	3%	0	0 (-3%)
White	451	76%	11	+1 (10%)
Total Students	595			

Members by Ethnicity		
Category	Count	Percent
African American	2	14%
Asian	0	0%
Hispanic	0	0%
Other	0	0%
White	12	86%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	6	43%
No	8	57%

Report Comments:

Invitation to join SAC extended in June, August and September School Newsletters (2010). Personal invitation extended at "Meet the Teacher Night" (Open House) on September 17, 2010. Invitation extended at June, August & September PTA Executive Board Meetings. Five new SAC members have joined due to aforementioned efforts.

Members by Gender		
Category	Count	Percent
Male	2	14%
Female	12	86%

Total Voting Members: 14

**2011-2012 SAC Composition Report
Citrus Elementary School (School ID: 0141)
As Of: 10/14/2011 2:25:06 PM**

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	111	16%	2	-2 (-16%)
Business/Community	0	0%	Asian	14	2%	0	0 (-2%)
Parent	9	60%	Hispanic	77	11%	2	-2 (-11%)
Principal	1	7%	Other	43	6%	1	-1 (-6%)
Student	0	0%	White	435	64%	10	+5 (36%)
Support Staff	0	0%	Total Students	680			
Teacher	5	33%					

Members by Ethnicity		
Category	Count	Percent
African American	0	0%
Asian	0	0%
Hispanic	0	0%
Other	0	0%
White	15	100%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	6	40%
No	9	60%

Members by Gender		
Category	Count	Percent
Male	3	20%
Female	12	80%

Total Voting Members: 15

**2011-2012 SAC Composition Report
 Dodgertown Elementary School (School ID: 0151)
 As Of: 10/14/2011 2:25:43 PM**

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	140	32%	7	-2 (-10%)
Business/Community	1	4%	Asian	1	0%	0	0 (0%)
Parent	14	61%	Hispanic	82	19%	4	+5 (20%)
Principal	1	4%	Other	29	7%	2	-1 (-3%)
Student	0	0%	White	182	42%	10	-2 (-7%)
Support Staff	2	9%	Total Students	434			
Teacher	5	22%					

Members by Ethnicity		
Category	Count	Percent
African American	5	22%
Asian	0	0%
Hispanic	9	39%
Other	1	4%
White	8	35%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	8	35%
No	15	65%

Report Comments:

Dodgertown's School Advisory Council is continuing to encourage parents to join. Our SAC is trying to make sure that our membership reflects our ethnic, racial, and economic community served by the school. At Orientation Night, we had a SAC booth that allowed us to share information and an opportunity to invite parents to join our School Advisory Council. SAC will continue to call parents and send home letters.

Members by Gender		
Category	Count	Percent
Male	4	17%
Female	19	83%

Total Voting Members: 23

2011-2012 SAC Composition Report
Fellsmere Elementary School (School ID: 0101)
As Of: 10/14/2011 2:58:51 PM

Members by Category		
Category	Count	Percent
Assistant Principal	0	0%
Business/Community	0	0%
Parent	5	56%
Principal	1	11%
Student	0	0%
Support Staff	1	11%
Teacher	2	22%

Student Demographics			SAC Team	
Category	# of Students	Percent	Suggested Membership	Difference
African American	31	5%	0	0 (-5%)
Asian	3	0%	0	0 (0%)
Hispanic	355	54%	5	+2 (24%)
Other	7	1%	0	0 (-1%)
White	259	40%	4	-2 (-18%)
Total Students	655			

Members by Ethnicity		
Category	Count	Percent
African American	0	0%
Asian	0	0%
Hispanic	7	78%
Other	0	0%
White	2	22%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	4	44%
No	5	56%

Members by Gender		
Category	Count	Percent
Male	2	22%
Female	7	78%

Total Voting Members: 9

**2011-2012 SAC Composition Report
Gifford Middle School (School ID: 0081)
As Of: 10/14/2011 2:31:11 PM**

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	219	23%	4	0 (2%)
Business/Community	3	19%	Asian	14	1%	0	0 (-1%)
Parent	6	38%	Hispanic	68	7%	1	0 (-1%)
Principal	1	6%	Other	44	5%	1	-1 (-5%)
Student	0	0%	White	612	64%	10	+1 (5%)
Support Staff	1	6%	Total Students	957			
Teacher	5	31%					

Members by Ethnicity		
Category	Count	Percent
African American	4	25%
Asian	0	0%
Hispanic	1	6%
Other	0	0%
White	11	69%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	7	44%
No	9	56%

Members by Gender		
Category	Count	Percent
Male	3	19%
Female	13	81%

Total Voting Members: 16

**2011-2012 SAC Composition Report
Glendale Elementary School (School ID: 0201)
As Of: 10/14/2011 2:31:31 PM**

Members by Category		
Category	Count	Percent
Assistant Principal	0	0%
Business/Community	1	11%
Parent	4	44%
Principal	1	11%
Student	0	0%
Support Staff	0	0%
Teacher	3	33%

Student Demographics			SAC Team	
Category	# of Students	Percent	Suggested Membership	Difference
African American	120	24%	2	0 (-2%)
Asian	9	2%	0	0 (-2%)
Hispanic	62	12%	1	+1 (10%)
Other	21	4%	0	0 (-4%)
White	292	58%	5	0 (-2%)
Total Students	504			

Members by Ethnicity		
Category	Count	Percent
African American	2	22%
Asian	0	0%
Hispanic	2	22%
Other	0	0%
White	5	56%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	4	44%
No	5	56%

Members by Gender		
Category	Count	Percent
Male	2	22%
Female	7	78%

Total Voting Members: 9

2011-2012 SAC Composition Report
Highlands Elementary School (School ID: 0221)
As Of: 10/17/2011 4:24:09 PM

Members by Category		
Category	Count	Percent
Assistant Principal	0	0%
Business/Community	0	0%
Parent	9	69%
Principal	1	8%
Student	0	0%
Support Staff	1	8%
Teacher	2	15%

Student Demographics			SAC Team	
Category	# of Students	Percent	Suggested Membership	Difference
African American	164	35%	5	-4 (-27%)
Asian	10	2%	0	0 (-2%)
Hispanic	0	0%	0	+1 (8%)
Other	37	8%	1	0 (0%)
White	259	55%	7	+3 (22%)
Total Students	470			

Members by Ethnicity		
Category	Count	Percent
African American	1	8%
Asian	0	0%
Hispanic	1	8%
Other	1	8%
White	10	77%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

Continuing efforts are being made to recruit Hispanic membership. Community outreach and parent involvement activities include evening parent events and efforts to encourage SAC participation.

District Employed Members		
Category	Count	Percent
Yes	4	31%
No	9	69%

Members by Gender		
Category	Count	Percent
Male	0	0%
Female	13	100%

Total Voting Members: 13

2011-2012 SAC Composition Report
Liberty Magnet Elementary School (School ID: 0301)
As Of: 10/14/2011 2:32:37 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	38	7%	2	-1 (-3%)
Business/Community	0	0%	Asian	17	3%	1	-1 (-3%)
Parent	17	71%	Hispanic	44	8%	2	-1 (-4%)
Principal	0	0%	Other	16	3%	1	0 (1%)
Student	0	0%	White	436	79%	19	+2 (9%)
Support Staff	1	4%	Total Students	551			
Teacher	6	25%					

Members by Ethnicity		
Category	Count	Percent
African American	1	4%
Asian	0	0%
Hispanic	1	4%
Other	1	4%
White	21	88%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	9	38%
No	15	63%

Members by Gender		
Category	Count	Percent
Male	4	17%
Female	20	83%

Total Voting Members: 24

2011-2012 SAC Composition Report
Osceola Magnet Elementary School (School ID: 0051)
 As Of: 10/14/2011 2:32:55 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	60	11%	2	0 (2%)
Business/Community	3	20%	Asian	23	4%	1	-1 (-4%)
Parent	6	40%	Hispanic	37	6%	1	0 (1%)
Principal	1	7%	Other	15	3%	0	0 (-3%)
Student	0	0%	White	436	76%	11	+1 (4%)
Support Staff	2	13%	Total Students	571			
Teacher	3	20%					

Members by Ethnicity		
Category	Count	Percent
African American	2	13%
Asian	0	0%
Hispanic	1	7%
Other	0	0%
White	12	80%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	7	47%
No	8	53%

Members by Gender		
Category	Count	Percent
Male	2	13%
Female	13	87%

Total Voting Members: 15

2011-2012 SAC Composition Report
Oslo Middle School (School ID: 0271)
As Of: 10/18/2011 1:38:29 PM

Members by Category		
Category	Count	Percent
Assistant Principal	0	0%
Business/Community	1	4%
Parent	16	64%
Principal	1	4%
Student	0	0%
Support Staff	1	4%
Teacher	6	24%

Student Demographics			SAC Team	
Category	# of Students	Percent	Suggested Membership	Difference
African American	186	20%	5	-1 (-4%)
Asian	21	2%	1	-1 (-2%)
Hispanic	130	14%	4	-3 (-10%)
Other	36	4%	1	-1 (-4%)
White	535	59%	15	+5 (21%)
Total Students	908			

Members by Ethnicity		
Category	Count	Percent
African American	4	16%
Asian	0	0%
Hispanic	1	4%
Other	0	0%
White	20	80%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

Oslo Middle School SAC membership does represent the student demographics. The percentages are not exact, but there is representation. Every effort was made to advertise the opportunity and secure demographic equality on the SAC.

District Employed Members		
Category	Count	Percent
Yes	9	36%
No	16	64%

Members by Gender		
Category	Count	Percent
Male	10	40%
Female	15	60%

Total Voting Members: 25

**2011-2012 SAC Composition Report
Rosewood Magnet Elementary School (School ID: 0041)
As Of: 10/14/2011 2:36:28 PM**

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	60	11%	2	+1 (5%)
Business/Community	0	0%	Asian	7	1%	0	0 (-1%)
Parent	12	63%	Hispanic	39	7%	1	+1 (4%)
Principal	1	5%	Other	24	4%	1	-1 (-4%)
Student	0	0%	White	425	77%	15	-1 (-3%)
Support Staff	4	21%	Total Students	555			
Teacher	2	11%					

Members by Ethnicity		
Category	Count	Percent
African American	3	16%
Asian	0	0%
Hispanic	2	11%
Other	0	0%
White	14	74%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	9	47%
No	10	53%

Members by Gender		
Category	Count	Percent
Male	6	32%
Female	13	68%

Total Voting Members: 19

2011-2012 SAC Composition Report
Sebastian Elementary School (School ID: 0191)
 As Of: 10/14/2011 2:36:53 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	75	15%	3	0 (1%)
Business/Community	0	0%	Asian	9	2%	0	0 (-2%)
Parent	15	79%	Hispanic	29	6%	1	+1 (5%)
Principal	1	5%	Other	23	5%	1	-1 (-5%)
Student	0	0%	White	364	73%	14	0 (1%)
Support Staff	1	5%	Total Students	500			
Teacher	2	11%					

Members by Ethnicity		
Category	Count	Percent
African American	3	16%
Asian	0	0%
Hispanic	2	11%
Other	0	0%
White	14	74%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

District Employed Members		
Category	Count	Percent
Yes	6	32%
No	13	68%

Members by Gender		
Category	Count	Percent
Male	5	26%
Female	14	74%

Total Voting Members: 19

2011-2012 SAC Composition Report
Sebastian River High School (School ID: 0291)
As Of: 10/14/2011 2:37:20 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	216	11%	1	-1 (-11%)
Business/Community	0	0%	Asian	23	1%	0	0 (-1%)
Parent	5	63%	Hispanic	167	9%	1	+1 (16%)
Principal	1	13%	Other	88	5%	0	0 (-5%)
Student	0	0%	White	1412	74%	6	0 (1%)
Support Staff	0	0%	Total Students	1906			
Teacher	2	25%					

Members by Ethnicity		
Category	Count	Percent
African American	0	0%
Asian	0	0%
Hispanic	2	25%
Other	0	0%
White	6	75%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

The invitation to all parents requesting their membership and involvement in the School Advisory Committee occurred through our Newsletters, Open House Parent Night, and through Connect Ed. calls. We will continue to invite parents from diverse ethnic backgrounds to serve on our SAC committee throughout the school year.

District Employed Members		
Category	Count	Percent
Yes	3	38%
No	5	63%

Members by Gender		
Category	Count	Percent
Male	2	25%
Female	6	75%

Total Voting Members: 8

2011-2012 SAC Composition Report
Sebastian River Middle School (School ID: 0171)
 As Of: 10/17/2011 4:30:12 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	98	10%	2	0 (-1%)
Business/Community	0	0%	Asian	6	1%	0	+1 (4%)
Parent	12	55%	Hispanic	244	25%	6	-4 (-16%)
Principal	1	5%	Other	35	4%	1	+1 (5%)
Student	0	0%	White	579	60%	13	+2 (8%)
Support Staff	2	9%	Total Students	962			
Teacher	7	32%					

Members by Ethnicity		
Category	Count	Percent
African American	2	9%
Asian	1	5%
Hispanic	2	9%
Other	2	9%
White	15	68%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

SRMS is diligently seeking Hispanic members for the SAC committee. We have had PTSA committee, parent/student orientation, Connect Ed., Newsletters, open house, etc. We will continue to seek Hispanic members throughout the year.

District Employed Members		
Category	Count	Percent
Yes	10	45%
No	12	55%

Members by Gender		
Category	Count	Percent
Male	5	23%
Female	17	77%

Total Voting Members: 22

**2011-2012 SAC Composition Report
Storm Grove Middle School (School ID: 0371)
As Of: 10/17/2011 2:27:02 PM**

Members by Category		
Category	Count	Percent
Assistant Principal	0	0%
Business/Community	0	0%
Parent	34	83%
Principal	1	2%
Student	0	0%
Support Staff	1	2%
Teacher	5	12%

Members by Ethnicity		
Category	Count	Percent
African American	2	5%
Asian	0	0%
Hispanic	1	2%
Other	0	0%
White	38	93%

District Employed Members		
Category	Count	Percent
Yes	10	24%
No	31	76%

Members by Gender		
Category	Count	Percent
Male	8	20%
Female	33	80%

Total Voting Members: 41

Student Demographics			SAC Team	
Category	# of Students	Percent	Suggested Membership	Difference
African American	120	15%	6	-4 (-10%)
Asian	11	1%	1	-1 (-1%)
Hispanic	90	11%	4	-3 (-9%)
Other	43	5%	2	-2 (-5%)
White	556	68%	28	+10 (25%)
Total Students	820			

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

The Storm Grove Middle School Advisory Council is composed of 41 members and does represent the community of students that are served. Thirty-one members of the SAC are community members, not employed by the school district. The demographic percentages may not be exact, but there is representation in each category. Every effort was made to advertise the opportunity, solicit parent involvement, and secure representation from all segments of our school population.

2011-2012 SAC Composition Report
Treasure Coast Elementary School (School ID: 0341)
As Of: 10/14/2011 2:38:54 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	1	8%	African American	65	10%	1	0 (-2%)
Business/Community	0	0%	Asian	7	1%	0	0 (-1%)
Parent	7	58%	Hispanic	91	14%	2	-2 (-14%)
Principal	1	8%	Other	19	3%	0	0 (-3%)
Student	0	0%	White	449	71%	9	+2 (21%)
Support Staff	2	17%	Total Students	631			
Teacher	1	8%					

Members by Ethnicity		
Category	Count	Percent
African American	1	8%
Asian	0	0%
Hispanic	0	0%
Other	0	0%
White	11	92%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

Treasure Coast Elementary invited every parent within our school to participate in our School Advisory Council. We have membership in most demographic areas that we have a large percentage of students in with the exception of Hispanic. We will continue to look for parents or staff members to join our Advisory Council through out this year.

District Employed Members		
Category	Count	Percent
Yes	5	42%
No	7	58%

Members by Gender		
Category	Count	Percent
Male	5	42%
Female	7	58%

Total Voting Members: 12

2011-2012 SAC Composition Report
Vero Beach Elementary School (School ID: 0161)
 As Of: 10/17/2011 4:05:48 PM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	178	30%	7	-4 (-17%)
Business/Community	3	13%	Asian	10	2%	0	0 (-2%)
Parent	12	52%	Hispanic	53	9%	2	+3 (13%)
Principal	1	4%	Other	49	8%	2	-1 (-4%)
Student	0	0%	White	311	52%	12	+2 (9%)
Support Staff	2	9%	Total Students	601			
Teacher	5	22%					

Members by Ethnicity		
Category	Count	Percent
African American	3	13%
Asian	0	0%
Hispanic	5	22%
Other	1	4%
White	14	61%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

Continuing efforts are being made to recruit Hispanic members. Community outreach activities include ELL parent nights to educate parents on academic programs and parent involvement.

District Employed Members		
Category	Count	Percent
Yes	8	35%
No	15	65%

Members by Gender		
Category	Count	Percent
Male	6	26%
Female	17	74%

Total Voting Members: 23

**2011-2012 SAC Composition Report
Vero Beach High School (School ID: 0031)
As Of: 10/18/2011 8:14:16 AM**

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	526	19%	4	+2 (13%)
Business/Community	2	11%	Asian	57	2%	0	+1 (3%)
Parent	7	37%	Hispanic	223	8%	2	-1 (-3%)
Principal	1	5%	Other	94	3%	1	-1 (-3%)
Student	2	11%	White	1857	67%	13	-2 (-9%)
Support Staff	1	5%	Total Students	2757			
Teacher	5	26%					

Members by Ethnicity		
Category	Count	Percent
African American	6	32%
Asian	1	5%
Hispanic	1	5%
Other	0	0%
White	11	58%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

No - The majority of SAC members should be non-school employees.

Report Comments:

VBHS is fortunate to have a diverse population of parents, teachers and students willing to participate on our 2010-2011 School Advisory Council.

District Employed Members		
Category	Count	Percent
Yes	12	63%
No	7	37%

Members by Gender		
Category	Count	Percent
Male	5	26%
Female	14	74%

Total Voting Members: 19

2011-2012 SAC Composition Report
Wabasso School (School ID: 0131)
As Of: 10/17/2011 11:38:03 AM

Members by Category			Student Demographics			SAC Team	
Category	Count	Percent	Category	# of Students	Percent	Suggested Membership	Difference
Assistant Principal	0	0%	African American	16	22%	3	-2 (-15%)
Business/Community	3	20%	Asian	2	3%	0	+1 (4%)
Parent	6	40%	Hispanic	1	1%	0	0 (-1%)
Principal	1	7%	Other	7	10%	1	-1 (-10%)
Student	0	0%	White	46	64%	10	+3 (23%)
Support Staff	2	13%	Total Students	72			
Teacher	3	20%					

Members by Ethnicity		
Category	Count	Percent
African American	1	7%
Asian	1	7%
Hispanic	0	0%
Other	0	0%
White	13	87%

The ethnic composition of the SAC should reflect the ethnic make-up of the student population

SAC Compliance

Yes - The majority of SAC members are non-school employees.

Report Comments:

District Employed Members		
Category	Count	Percent
Yes	7	47%
No	8	53%

Members by Gender		
Category	Count	Percent
Male	7	47%
Female	8	53%

Total Voting Members: 15

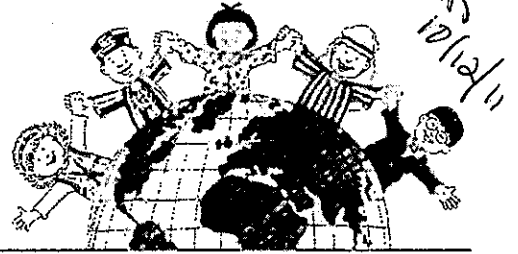
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OSCEOLA MAGNET SCHOOL

665 20th Street ♦ Vero Beach, Florida 32960

Telephone (772) 564-5821 ♦ Fax (772) 564-5827

Susan A. Roberts - Principal



MEMORANDUM

DATE: October 6, 2011
TO: School Board Members
FROM: Susan Roberts, Principal
Regarding: Request for Approval of Donation

A donation in the amount of \$4,679.04 has been received from the Mardy Fish Foundation. These funds are to be used for various after school activities.

Board approval is recommended.


Susan Roberts, Principal

jm

A Florida "A+" School
"Staff and students exploring this wide, wonderful world together"

Sebastian Elementary School

10/12/11
68

400 Sebastian Boulevard ♦ Sebastian, Florida 32958

Telephone: (772) 978-8200

Fax: (772) 978-8205

Letitia Whitfield-Hart
Principal

Cheryl A. Hoyt
Assistant Principal

September 27, 2011

School Board Members

Letitia Whitfield-Hart, Principal

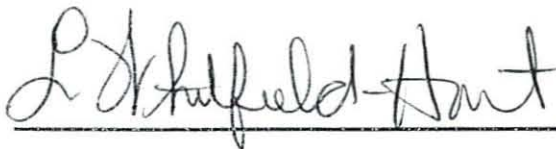
Sebastian Elementary School

Request for approval of Mardy Fish Donation

A donation of \$5000.00 was received from the Mardy Fish Foundation

The funds are to be used for after school activities

These funds were deposited into Sebastian Elementary School internal funds account entitled Mardy Fish Donations.



Letitia Whitfield-Hart



"Home of the Sebastian Sea Turtles" ♦ A Florida Positive Behavior Support Model School
School District of Indian River County
www.indianriverschools.org

10-72-11
18

Glendale Elementary School

4940 8th Street ~ Vero Beach, Florida 32968
(772) 978-8050

Mary Ellen Schneider
Principal

Diane Fannin
Assistant Principal

MEMO

TO: School Board Members
FROM: Mary Ellen Schneider, Principal
DATE: 09/28/11



We received a check from The Mardy Fish Foundation Inc. located at 9190 Spring Time Drive, Vero Beach, Florida, 32963, in the amount of \$ 2,103.70. This will be used for After School Enrichment Program salaries and materials in the Arts and Fitness. These funds were deposited into Glendale Elementary School internal funds account entitled Mardy Fish Foundation (6.6060.)

Mary Ellen Schneider
Mary Ellen Schneider, Principal



Florida "A" School

School District of Indian River Count

Rosewood Magnet School

3850 16th Street ☘ Vero Beach, FL 32960

(772) 564-3840 ☘ Fax (772) 564-3888

"A Rich Tradition, A Bright Future"

An Honor Roll School

10/2/11
R

Deborah Dillon
Principal

October 5, 2011

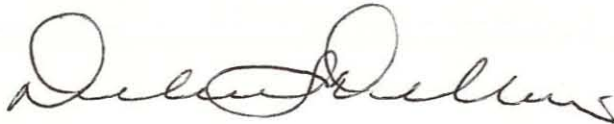
Indian River County School Board
1990 25th Street
Vero Beach, FL 32960

Dear School Board members,

Rosewood Magnet School has received a donation of \$5,000.00 from the Mardy Fish Foundation.

With your approval, the \$5,000.00 will be placed in an Internal Account for after-school activities for the students.

Sincerely,



Deborah J. Dillon
Principal
Rosewood Magnet School



CONTRACT

This Contract is entered into between the School Board of Seminole County, Florida, located at 400 E. Lake Mary Blvd., Sanford, Florida 32773-7127 and the School Board of Indian River County, Florida, located at 1990 25th Street, Vero Beach, Florida 32960-3367.

WHEREAS, the School Board of Seminole County maintains the East Coast Technical Assistance Center (ECTAC) which provides support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) programs in the State of Florida; and

WHEREAS, the School Board of Indian River County wishes to contract with the School Board of Seminole County for support and technical assistance regarding its Title I and other ESEA programs.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. Term. This Contract shall commence on the last date of approval by a party and shall terminate on June 30, 2012. Thereafter, the Contract may be renewed for additional annual terms upon the mutual written consent of both parties.
2. Payment. The School Board of Indian River County agrees to pay to the School Board of Seminole County the amount of \$ 4,000.00 for services provided under this Contract. The School Board of Seminole County shall submit invoices on an annual basis and the School Board of Indian River County shall remit payment within 30 days of the invoice date.
3. Scope. In consideration of the payment set forth in paragraph 2 above, the ECTAC shall provide support and technical assistance to the Title I and other specified ESEA programs of the School Board of Indian River County. This support and technical assistance shall include specific program activities and deliverables in support of the approved district Title I Project Applications, as appropriate, and other services to be provided which are specified and attached hereto as Exhibit "A" and incorporated by reference. See also Exhibit "B", Operational Procedures and incorporated by reference.
4. Termination. Either party may terminate this Contract without cause upon 30 days written notice to the other party. In the event of termination, the School Board of Seminole County shall immediately cease providing services as described in paragraph 3 above, and shall remit a final invoice through the date of termination for services rendered.
5. Notice. All notices required under this Contract shall be in writing, and shall be sent by certified mail, return receipt requested or hand delivery. Notice given in any manner shall be effective only if and when received by the party to be notified. All notices to be given to the parties shall be sent to or delivered at the addresses set forth below:

If to School Board of Seminole County: Bill Vogel, Ed.D., Superintendent
The School Board of Seminole County, Florida
400 E. Lake Mary Blvd
Sanford, FL 32773-7127

With a copy to: Mrs. Marjorie Murray, Director
East Coast Technical Assistance Center
400 E. Lake Mary Blvd.
Sanford, FL 32773-7127

If to School Board of Indian River County: Frances J. Adams, Ed. D., Superintendent
The School Board of Indian River County,
Florida
1990 25th Street
Vero Beach, FL 32960-3367

With a copy to: Cynthia Roundtree, Director
Instructional Support
1990 25th Street
Vero Beach, FL 32960-3367

By giving the other party at least fifteen (15) days written notice, each party shall have the right to change its address and the name of its representative for notice purposes.

6. Entire Agreement. This Contract constitutes the entire Agreement between the parties with respect to the matters covered by this Contract. All prior negotiations, representations, and agreements not incorporated in this Contract are canceled. This Contract can be modified or amended only by a written document duly executed by the parties or their duly appointed representatives.

7. Right To Contract. Each party warrants and represents with respect to itself, that neither the execution of this Contract nor the performance of its obligations under this Contract shall violate any legal requirement or other commitment or restriction to which it is a party or by which it is bound. Each party also warrants and represents, with respect to itself, that the execution of this Contract and the performance of its obligations under this Contract shall not require any consent, vote, or approval which has not been obtained, or at the appropriate time shall not have been given or obtained. Each party agrees that it has or will continue to have throughout the term of this Contract the full right and authority to enter into this Contract and to perform its obligations. Upon written request, each party agrees to supply the other party with evidence of its full right and authority.

8. Access and Retention of Documents. Each party will, upon request, provide access to the other party, the Federal Grantor agency, the Comptroller General of the United States or any of their duly authorized representatives, to any books, documents, papers and records which are directly related to this project. Both parties to this Contract will retain all records related to the services provided pursuant this Contract, for three (3) years after the School Board of Indian River County has made final payments and all other matters between the parties in connection with this Contract, are closed.

9. Copyrights. The parties are hereby notified that the federal awarding agency reserves a royalty-

free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government purposes: the copyright in any work developed under a grant, subgrant, or contract under a grant or subgrant; and, any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support. Furthermore, the parties agree that the School Board of Seminole County has the right to make copies of any materials, whether in tangible or electronic means or media, that are delivered under the provisions of this Contract for use within the School District of Seminole County for purposes related to the School Board of Seminole business, operations, the delivery of the educational program or to comply with the requirements of law, rule, policy or regulation.

10. Debarment. By signing this Contract, the parties certify, to the best of their knowledge and belief, that they and their principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by a federal department or agency.

(b) Have not, within the preceding five-year period, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

(c) Are not presently indicted or otherwise criminally charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in the preceding paragraph (b).

(d) Have not within the preceding five-year period had one or more public transactions (federal, state or local) terminated for cause or default.

The parties agree to notify each other within 30 days after the occurrence of any of the events, actions, debarments, proposals, declarations, exclusions, convictions, judgments, indictments, informations, or terminations as described in paragraphs (a) – (d) above, with respect to the parties or their principals.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

**THE SCHOOL BOARD OF
SEMINOLE COUNTY, FLORIDA:**

By: _____
Dede Schaffner, Chairman

Date Approved: _____

ATTEST:

By: _____
Bill Vogel, Ed.D, Superintendent

**THE SCHOOL BOARD OF
INDIAN RIVER COUNTY, FLORIDA:**

By: _____

Print Name: _____

Title: _____

Date: _____

ATTEST:

By: _____

Print Name: _____

Title: _____

EXHIBIT A ECTAC TECHNICAL ASSISTANCE SERVICES

The purpose of the East Coast Technical Assistance Center is to:

assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and

maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

The selective ESEA programs are:

1. Title I, Part A
2. Title I, Part C
3. Title I, Part D
4. Other grant funded programs as they interact with Title I.

The services include assisting member school districts in:

1. the development and implementation of Title I programs consistent with the requirements of The Elementary and Secondary Education Act (ESEA) and Differentiated Accountability.
2. the administration of Title I, and building the capacity of Title I district administrators and key staff in the understanding of appropriate laws, rules, regulations, guidance, policies, and best practices through periodic professional development meetings and activities.
3. the development and implementation of Title I plans, project applications, and amendments to include schoolwide, targeted assistance, nonpublic, migrant, neglected and delinquent, school improvement, and others as requested.
4. effectively utilizing Title I resources, and other resources in the school improvement/school reform process.
5. the implementation of effective instructional strategies and educational best practices identified in scientifically based research.
6. building capacity for the effective engagement of families in the education of their children.
7. networking with high performing/high poverty schools across the state for the purpose of sharing effective practices.
8. accessing other collaborative service providers, such as the Florida Parent Involvement Resource Centers (FL PIRCs), ESCORT, the Bureau of Federal Educational Programs, the Grants Management Office, No Child Left Behind Office (NCLB), other Bureaus and Offices at the Florida Department of Education (FLDOE), Florida Association of State and Federal Education Program Administrators (FASFEPAs), National Association of Federal Education Program Administrators (NAFEPA), as well as other offices and organizations.
9. advocating for the needs of the Local Educational Agencies (LEAs).
10. other areas as necessary.

EXHIBIT B OPERATING PROCEDURES

The name of the Center will be the East Coast Technical Assistance Center (ECTAC). The Center may change its name by a simple majority vote of the membership.

Purpose:

The purpose of the East Coast Technical Assistance Center is to:

assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and

maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

Members:

Membership in ECTAC will be open to all school districts in Florida.

Advisory Board:

An Advisory Board will ensure the proper development, approval, and execution of the operation of ECTAC and approve the annual budget.

Advisory Board Members:

The Advisory Board will be composed of five administrators that are representative of small, medium, and large school districts comprising the organization. Board members receive no compensation for their services. The number of Board members may be increased by vote of the general membership but will never be less than five.

Election and Term of Advisory Board Members:

Election of Advisory Board members will occur annually at the last quarterly meeting of the membership. Board members will be elected by a simple majority vote of the membership. The terms will be staggered, with initial Board members serving staggered terms of one and two years. Each Board member shall hold office until the last quarterly meeting when his/her term expires and until his/her successor has been elected.

Vacancies will be filled by simple majority vote of the membership for the unexpired term. A Board member elected to fill a vacancy will be elected for the unexpired term of his/her predecessor in office and will serve until his/her successor is elected.

A Board member may be removed by a simple majority vote of the membership, at any regularly scheduled or special meeting of the membership, whenever in its judgment the best interests of the organization would be served thereby.

A Board member may resign from the Board at any time by giving notice in writing to the Board at least thirty days before such resignation. No acceptance of such resignation will be necessary to make it effective.

Quorum of the Advisory Board:

A simple majority of the Advisory Board members will constitute a quorum for the transaction of business. The act of a simple majority of Advisory Board members present at a meeting at which a quorum is present will be the act of the Board. Each Advisory Board member will have one vote and no proxy will be allowed.

Meetings of the Board:

An annual meeting will be held once a year at a time and location set by the Advisory Board, with additional meetings scheduled as needed. Minutes of the meetings will be shared with general membership.

Action may be taken by the Advisory Board without a meeting if a simple majority of the Board members consent in writing through fax, mail, or by electronic mail to the action. Such actions will be filed with the Board minutes.

Absence of Board Members:

Each Board member is expected to communicate in advance of all Board meetings stating whether or not he/she is able to attend or participate by conference telephone or other agreed-upon means of communication. Any Board member who is absent from three successive Board meetings will be deemed to have resigned due to non-participation, and his/her position will be declared vacant, unless the Board affirmatively votes to retain that member.

Fiscal Year:

The fiscal year of the organization will be aligned July 1 to June 30.

Fiscal Agent:

Seminole County Public Schools (SCPS) is the fiscal agent for ECTAC. All employees of ECTAC are employees of SCPS. The interview committees for vacant ECTAC positions will have representation from an ECTAC member district.

Travel will be approved by the fiscal agent to ensure ECTAC staff travel to member districts as well as attend events, meetings, and/or conferences that will benefit the purpose of ECTAC.

SCPS assures that the operation of ECTAC will be excluded from any freeze on vacant positions or travel restrictions that might be imposed by SCPS due to budget shortfalls.

SCPS will charge the ECTAC budget an administrative fee equal to the SCPS approved indirect cost rate (not the reduced rate due to corrective action status). Any additional administrative charges must be requested through and approved by the ECTAC Advisory Board. Other than the administrative fee described above, the ECTAC budget will be used solely for ECTAC purposes. ECTAC will provide quarterly and annual budget reports to ECTAC member districts.

Contract:

A contract for ECTAC services will be executed annually with ECTAC member districts. The contract will include attachments of the description of services and operating procedures.

Website:

An ECTAC website will be established and maintained to provide school districts with information that will facilitate proper implementation of Title I program services.

Representation in State and National Organizations, Committees, and Meetings:

The ECTAC Director will represent ECTAC member districts in state and national organizations, committees, and meetings as appropriate.

**FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION**

TAPS:
1. 12A006

Please return to: Florida Department of Education Office of Grants Management Room 332, Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Name and Address of Eligible Applicant: Indian River County District School Board 1990 25TH ST VERO BEACH, FL 32960	DOE USE ONLY Date Received
--	--	-----------------------------------

B) Applicant Contact Information

Contact Name: Alice Blanco	Telephone Number: 772-564-3093 Ext:
Mailing Address: 1990 25th Street Vero Beach, FL	Fax Number: 772-564-3077
E-mail Address: alice.blanco@indianriverschools.org	

Programs

C) Program Name:	Project Number: (DOE Assigned):	D) Total Funds Requested:	Total Approved Funds (DOE USE ONLY):
1. Title I School Improvement Initiative [1003(a)] 2011-2012	310-2262A-2CS01	\$205,774.00	

CERTIFICATION

I, Frances J. Adams do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of general assurances and specific programmatic assurances for this project. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited. Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) _____
Signature of Agency Head

DOE 100



Gerard Robinson, Commissioner

**FLORIDA DEPARTMENT OF EDUCATION
BUDGET DESCRIPTION FORM -
Title I School Improvement Initiative [1003(a)] 2011-2012**

A) NAME OF ELIGIBLE RECIPIENT: Indian River County District School Board
B) Project Number (DOE USE ONLY): 310-2262A-2CS01

E) TAPS
Number
12A006

count	Activity	Function	Object	Account Title and Description	FTE	Amount
1	Differentiated Pay for teachers working at district schools identified as in need of improvement: Fellsmere Elementary (22), Dodgertown Elementary (18), Highlands Elementary (16) and Vero Beach Elementary (22)	5100	102	Salaries - Differentiated Pay for @ \$2,000 per teacher per year x 82 teachers.	82.000	\$164,000.00
2	Retirement @ 4.91	5100	212	Retirement @ 4.91	0.000	\$8,052.40
3	Social Security @ 7.65	5100	222	Social Security @ 7.65	0.000	\$12,546.00
4	Worker's Compensation @ 1.5	5100	242	Worker's Compensation @ 3.0	0.000	\$4,920.00
5	Supplemental curriculum and supplies to be used in the extended academic day funded through Title I Part A at Dodgertown Elementary, Fellsmere Elementary, Highlands Elementary, and Vero Beach Elementary	5100	510	Supplies Supplemental curriculum and supplies	0.000	\$5,361.60
6	Indirect Cost @ 5.59	7200	790	Miscellaneous Expenses Indirect Cost @ 5.59	0.000	\$10,894.00
Totals:					82.000	\$205,774.00

DOE 101



Gerard Robinson, Commissioner



District School Board of Indian River County, Florida

RESOLUTION

No.: 2012-05

WHEREAS, the District School Board of Indian River County, Florida (“School Board”) is authorized pursuant to §1001.36, Florida Statutes to amend the boundaries of the School Board Member residence areas at any meeting of the School Board; and

WHEREAS, the School Board is authorized pursuant to §1001.36, Florida Statutes, to amend School Board residence areas only in odd-numbered years; and

WHEREAS, any such change to School Board Member residence areas that would affect the residence qualifications of any incumbent School Board Member, shall not disqualify such incumbent School Board Member during the term for which he/she is elected.

NOW, THEREFORE, BE IT RESOLVED, by the District School Board of Indian River County, Florida on this 25th day of October, 2011 as follows:

1. The School Board Member residence area boundaries are hereby amended as shown on the map and as described in the legal descriptions attached hereto as **Exhibit A** and incorporated herein by reference, including the renumbering of School Board Member residence areas to match those adopted by the Board of County Commissioners of Indian River County.
2. The amended School Board Member residence areas shown on **Exhibit A** shall be effective upon approval by the School Board.
3. In 2012, and every four (4) years thereafter, unless otherwise revised by the School Board, the School Board will hold elections in Districts 3 and 5 as reflected on **Exhibit A**. In 2014, and every four (4) years thereafter, unless otherwise revised by the School Board, the School Board will hold elections in Districts 1, 2 and 4 as reflected on **Exhibit A**.
4. The Superintendent is hereby directed to take all further action necessary to publish and record this Resolution in accordance with law.

PASSED and ADOPTED by the District School Board of Indian River County, Florida on this 25th day of October, 2011.

DISTRICT SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA

By: _____
Matthew McCain, Chairman

ATTEST: _____
Dr. Frances J. Adams, Superintendent of Schools

DISTRICT SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA

NEW DISTRICT NUMBERS

Current District School Board Member	Current District Number	New District Number	Election Year
Karen Disney-Brombach	#1	#1	2014
Matthew McCain	#2	#3	2012
Carol Johnson	#3	#4	2014
Claudia Jiménez	#4	#5	2012
Jeffrey Pegler	#5	#2	2014

EXHIBIT A

COMMISSION/BOARD DISTRICT NUMBER 1

LEGAL DESCRIPTION OF COUNTY COMMISSION BOARD MEMBER RESIDENCE DISTRICT NUMBER 1 (ONE) SHALL BE ALL OF THE TERRITORY WITHIN THE FOLLOWING BOUNDARIES:

BEGIN AT THE INTERSECTION OF THE NORTH BOUNDARY LINE OF INDIAN RIVER COUNTY, FLORIDA (PER FLORIDA STATUTES SECTION 7.31) WITH THE NORTHERLY EXTENSION OF THE WEST SHORELINE OF THE INDIAN RIVER LAGOON, AND RUN SOUTHEASTERLY, ALONG SAID EXTENSION LINE, TO THE WEST SHORELINE OF THE INDIAN RIVER LAGOON;

THENCE RUN SOUTHEASTERLY, ALONG SAID WEST SHORELINE, TO ITS INTERSECTION WITH THE CENTERLINE OF SEBASTIAN BOULEVARD (LABELED AS "STREET"), LYING BETWEEN BLOCKS 5 AND 7 OF THE PLAT OF EDGEWATER PARK RECORDED IN PLAT BOOK 1, PAGE 23 OF THE PUBLIC RECORDS OF INDIAN RIVER COUNTY, FLORIDA;

THENCE RUN SOUTHWESTERY, ALONG SAID CENTERLINE OF SEBASTIAN BOULEVARD, TO ITS INTERSECTION WITH THE CENTERLINE OF U.S. HIGHWAY NUMBER ONE AND THE CENTERLINE OF COUNTY ROAD 512-EASTBOUND (ALSO KNOWN AS SEBASTIAN BOULEVARD);

THENCE RUN SOUTHWESTERLY, ALONG SAID CENTERLINE OF COUNTY ROAD 512-EASTBOUND, TO ITS INTERSECTION WITH THE CENTERLINE OF COUNTY ROAD 512-WESTBOUND;

THENCE RUN SOUTHWESTERLY, ALONG SAID CENTERLINE OF COUNTY ROAD 512 TO ITS INTERSECTION WITH THE CENTERLINE OF LACONIA STREET (BEING THE WEST LINE OF SEBASTIAN HIGHLANDS UNIT 8, ALSO BEING THE WEST LINE OF SECTION 13, TOWNSHIP 31 SOUTH, RANGE 38 EAST);

THENCE RUN SOUTHERLY, ALONG SAID CENTERLINE OF LACONIA STREET, TO THE NORTH LINE OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 25, TOWNSHIP 31 SOUTH, RANGE 38 EAST (SAID POINT LYING ON THE SEBASTIAN CITY LIMITS LINE);

THENCE RUN EASTERLY, ALONG THE SAID NORTH LINE OF THE SOUTHWEST $\frac{1}{4}$ OF SAID SECTION 25 (ALSO BEING THE SEBASTIAN CITY LIMITS LINE), TO A POINT LYING 660 FEET, MORE OR LESS, WEST OF THE CENTER OF SAID SECTION 25;

THENCE RUN SOUTHERLY, ALONG SAID SEBASTIAN CITY LIMITS LINE, TO THE NORTH LINE OF THE 200-FOOT WIDE SEBASTIAN RIVER WATER CONTROL DISTRICT DRAINAGE EASEMENT (PER OFFICIAL RECORD BOOK 128, PAGE 704 OF THE PUBLIC RECORDS OF INDIAN RIVER COUNTY, FLORIDA);

THENCE RUN SOUTHEASTERLY, ALONG SAID NORTH LINE (ALSO BEING THE SEBASTIAN CITY LIMITS LINE), TO A POINT ON THE NORTH LINE OF THE SOUTHEAST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SAID SECTION 25;

THENCE RUN EASTERLY, ALONG SAID NORTH LINE (ALSO BEING THE SEBASTIAN CITY LIMITS LINE), TO THE NORTHEAST CORNER OF THE SOUTHEAST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SAID SECTION 25;

EXHIBIT A

THENCE, LEAVING SAID SEBASTIAN CITY LIMITS LINE, RUN SOUTHERLY, ALONG THE EAST LINE OF THE SOUTHWEST ¼ OF SAID SECTION 25 (BEING THE EAST LINE OF THE 75-FOOT WIDE SEBASTIAN RIVER WATER CONTROL DISTRICT DRAINAGE EASEMENT) TO THE CENTERLINE OF COUNTY ROAD 510 (ALSO KNOWN AS 85TH STREET);

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF SAID COUNTY ROAD 510, TO THE INTERSECTION WITH THE CENTERLINE OF 66TH AVENUE;

THENCE RUN SOUTHERLY, ALONG THE SAID CENTERLINE OF 66TH AVENUE, TO ITS INTERSECTION WITH THE CENTERLINE OF STATE ROAD 60 (ALSO KNOWN AS 20TH STREET);

THENCE RUN WESTERLY, ALONG SAID CENTERLINE OF STATE ROAD 60, TO ITS INTERSECTION WITH THE WEST BOUNDARY LINE OF INDIAN RIVER COUNTY (PER FLORIDA STATUTES SECTION 7.31), BEING THE DIVIDING LINE BETWEEN RANGES 34 AND 35 EAST;

THENCE RUN NORTHERLY, STILL ALONG THE WEST BOUNDARY LINE OF INDIAN RIVER COUNTY, BEING THE DIVIDING LINE BETWEEN RANGES 34 AND 35 EAST, TO A POINT ON THE SOUTH LINE OF SECTION 31, TOWNSHIP 31 SOUTH, RANGE 35 EAST;

THENCE RUN WESTERLY, STILL ALONG SAID WEST BOUNDARY LINE OF INDIAN RIVER COUNTY (SAID LINE ALSO BEING THE SOUTH LINE OF SAID SECTION 31), TO THE SOUTHWEST CORNER OF SAID SECTION 31;

THENCE RUN NORTHERLY, STILL ALONG SAID WEST BOUNDARY LINE OF INDIAN RIVER COUNTY, BEING THE DIVIDING LINE BETWEEN RANGES 34 AND 35 EAST, TO THE NORTHWEST CORNER OF TOWNSHIP 31 SOUTH, RANGE 35 EAST;

THENCE RUN EASTERLY, ALONG THE NORTH BOUNDARY LINE OF INDIAN RIVER COUNTY, ALONG THE DIVIDING LINE BETWEEN TOWNSHIPS 30 AND 31 SOUTH, TO THE POINT WHERE SAID LINE INTERSECTS WITH THE THREAD OF THE SOUTH FORK OF THE ST. SEBASTIAN RIVER;

THENCE RUN NORTHEASTERLY, ALONG THE NORTH BOUNDARY LINE OF INDIAN RIVER COUNTY (ALSO BEING THE THREAD OF THE SOUTH FORK OF THE ST. SEBASTIAN RIVER), TO THE MAIN STREAM OF SAID ST. SEBASTIAN RIVER;

THENCE CONTINUE NORTHEASTERLY, ALONG THE NORTH BOUNDARY LINE OF INDIAN RIVER COUNTY (BEING THE THREAD OF THE ST. SEBASTIAN RIVER), TO ITS INTERSECTION WITH THE NORTHERLY PROJECTION OF THE WEST SHORELINE OF THE INDIAN RIVER LAGOON, AND THE POINT OF BEGINNING.

EXHIBIT A

COMMISSION/BOARD DISTRICT NUMBER 2

LEGAL DESCRIPTION OF COUNTY COMMISSION BOARD MEMBER RESIDENCE DISTRICT NUMBER 2 (TWO) SHALL BE ALL OF THE TERRITORY WITHIN THE FOLLOWING BOUNDARIES:

BEGIN AT THE INTERSECTION OF THE NORTH BOUNDARY LINE OF INDIAN RIVER COUNTY, FLORIDA (PER FLORIDA STATUTES 7.31) WITH THE NORTHERLY EXTENSION OF THE WEST SHORELINE OF THE INDIAN RIVER LAGOON, AND RUN SOUTHEASTERLY, ALONG SAID EXTENSION LINE, TO THE WEST SHORELINE OF THE INDIAN RIVER LAGOON;

THENCE RUN SOUTHEASTERLY, ALONG SAID WEST SHORELINE, TO ITS INTERSECTION WITH THE CENTERLINE OF SEBASTIAN BOULEVARD (LABELED AS "STREET"), LYING BETWEEN BLOCKS 5 AND 7 OF THE PLAT OF EDGEWATER PARK RECORDED IN PLAT BOOK 1, PAGE 23 OF THE PUBLIC RECORDS OF INDIAN RIVER COUNTY, FLORIDA;

THENCE RUN SOUTHWESTERLY, ALONG SAID CENTERLINE OF SEBASTIAN BOULEVARD, TO ITS INTERSECTION WITH THE CENTERLINE OF U.S. HIGHWAY NUMBER ONE AND THE CENTERLINE OF COUNTY ROAD 512-EASTBOUND (ALSO KNOWN AS SEBASTIAN BOULEVARD);

THENCE RUN SOUTHWESTERLY, ALONG SAID CENTERLINE OF COUNTY ROAD 512-EASTBOUND, TO ITS INTERSECTION WITH THE CENTERLINE OF COUNTY ROAD 512-WESTBOUND;

THENCE RUN SOUTHWESTERLY, ALONG THE CENTERLINE OF COUNTY ROAD 512 TO ITS INTERSECTION WITH THE CENTERLINE OF LACONIA STREET (BEING THE WEST LINE OF SEBASTIAN HIGHLANDS UNIT 8, ALSO BEING THE WEST LINE OF SECTION 13, TOWNSHIP 31 SOUTH, RANGE 38 EAST);

THENCE RUN SOUTHERLY, ALONG SAID CENTERLINE OF LACONIA STREET, TO THE NORTH LINE OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 25, TOWNSHIP 31 SOUTH, RANGE 38 EAST (SAID POINT LYING ON THE SEBASTIAN CITY LIMITS LINE);

THENCE RUN EASTERLY, ALONG THE SAID NORTH LINE OF THE SOUTHWEST $\frac{1}{4}$ OF SAID SECTION 25 (ALSO BEING THE SEBASTIAN CITY LIMITS LINE), TO A POINT LYING 660 FEET, MORE OR LESS, WEST OF THE CENTER OF SAID SECTION 25;

THENCE RUN SOUTHERLY, ALONG SAID SEBASTIAN CITY LIMITS LINE, TO THE NORTH LINE OF THE 200-FOOT WIDE SEBASTIAN RIVER WATER CONTROL DISTRICT DRAINAGE EASEMENT (PER OFFICIAL RECORD BOOK 128, PAGE 704 OF THE PUBLIC RECORDS OF INDIAN RIVER COUNTY, FLORIDA);

THENCE RUN SOUTHEASTERLY, ALONG SAID NORTH LINE (ALSO BEING THE SEBASTIAN CITY LIMITS LINE), TO A POINT ON THE NORTH LINE OF THE SOUTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SAID SECTION 25;

THENCE RUN EASTERLY, ALONG SAID NORTH LINE (ALSO BEING THE SEBASTIAN CITY LIMITS LINE), TO THE NORTHEAST CORNER OF THE SOUTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SAID SECTION 25;

EXHIBIT A

THENCE, LEAVING SAID SEBASTIAN CITY LIMITS LINE, RUN SOUTHERLY, ALONG THE EAST LINE OF THE SOUTHWEST ¼ OF SAID SECTION 25 (BEING THE EAST LINE OF THE 75-FOOT WIDE SEBASTIAN RIVER WATER CONTROL DISTRICT DRAINAGE EASEMENT) TO THE CENTERLINE OF COUNTY ROAD 510 (ALSO KNOWN AS 85TH STREET);

THENCE RUN EASTERLY, ALONG THE CENTERLINE OF SAID COUNTY ROAD 510, TO THE INTERSECTION WITH THE CENTERLINE OF 66TH AVENUE;

THENCE RUN SOUTHERLY, ALONG THE SAID CENTERLINE OF 66TH AVENUE, TO ITS INTERSECTION WITH THE CENTERLINE OF 41ST STREET (ALSO KNOWN AS SOUTH GIFFORD ROAD);

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF 41ST STREET, TO ITS INTERSECTION WITH THE CENTERLINE OF THE FLORIDA EAST COAST RAILWAY;

THENCE RUN NORTHWESTERLY, ALONG SAID CENTERLINE OF THE FLORIDA EAST COAST RAILWAY, TO ITS INTERSECTION WITH THE CENTERLINE OF 45TH STREET (ALSO KNOWN AS NORTH GIFFORD ROAD);

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF 45TH STREET, TO THE EAST RIGHT-OF-WAY LINE OF GIFFORD DOCK ROAD (BEING THE EAST LINE OF SW ¼ OF SECTION 24, TOWNSHIP 32 SOUTH, RANGE 39 EAST, ALSO BEING THE BOUNDARY LINE OF THE CITY LIMITS OF VERO BEACH);

THENCE RUN NORTHERLY, ALONG SAID EAST LINE OF GIFFORD DOCK ROAD (BEING THE BOUNDARY LINE OF THE CITY LIMITS OF VERO BEACH) TO ITS INTERSECTION WITH THE SOUTH LINE OF GIFFORD DOCK ROAD (SAID POINT BEING WHERE GIFFORD DOCK ROAD TURNS EAST);

THENCE RUN NORTHEASTERLY, ALONG THE SOUTH LINE OF GIFFORD DOCK ROAD (ALSO BEING THE BOUNDARY LINE OF THE LIMITS OF THE CITY OF VERO BEACH) TO ITS INTERSECTION WITH THE WEST SHORELINE OF THE INDIAN RIVER LAGOON;

THENCE RUN NORTHWESTERLY, ALONG SAID SHORELINE OF THE INDIAN RIVER LAGOON, TO ITS INTERSECTION WITH THE CENTERLINE OF COUNTY ROAD 510;

THENCE RUN NORTHEASTERLY, ALONG SAID CENTERLINE OF COUNTY ROAD 510, TO ITS INTERSECTION WITH THE CENTERLINE OF WABASSO BEACH ROAD (SAID ROAD STILL BEING COUNTY ROAD 510, AND ALSO KNOWN AS 93RD STREET);

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF WABASSO BEACH ROAD, TO ITS INTERSECTION WITH THE MEAN HIGH WATER LINE OF THE ATLANTIC OCEAN;

THENCE RUN NORTHWESTERLY, ALONG SAID MEAN HIGH WATER LINE OF THE ATLANTIC OCEAN, TO THE NORTH BOUNDARY LINE OF INDIAN RIVER COUNTY (PER FLORIDA STATUTES 7.31);

THENCE RUN SOUTHWESTERLY, ALONG SAID NORTH LINE OF INDIAN RIVER COUNTY, TO ITS INTERSECTION WITH THE NORTHERLY PROJECTION OF THE WEST SHORELINE OF THE INDIAN RIVER LAGOON, AND THE POINT OF BEGINNING.

EXHIBIT A

COMMISSION/BOARD DISTRICT NUMBER 3

LEGAL DESCRIPTION OF COUNTY COMMISSION BOARD MEMBER RESIDENCE DISTRICT NUMBER 3 (THREE) SHALL BE ALL OF THE TERRITORY WITHIN THE FOLLOWING BOUNDARIES:

BEGIN AT THE INTERSECTION OF THE CENTERLINE OF 66TH AVENUE AND 41ST STREET (ALSO KNOWN AS SOUTH GIFFORD ROAD) AND RUN EASTERLY, ALONG SAID CENTERLINE OF 41ST STREET, TO ITS INTERSECTION WITH THE CENTERLINE OF THE FLORIDA EAST COAST RAILWAY;

THENCE RUN SOUTHEASTERLY, ALONG SAID CENTERLINE OF THE FLORIDA EAST COAST RAILWAY, TO ITS INTERSECTION WITH THE CENTERLINE OF 12TH STREET;

THENCE RUN WESTERLY, ALONG SAID CENTERLINE OF 12TH STREET, TO ITS INTERSECTION WITH THE CENTERLINE OF 12TH AVENUE;

THENCE RUN NORTHERLY, ALONG SAID CENTERLINE OF 12TH AVENUE, TO ITS INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF 14TH STREET (BEING THE BOUNDARY OF THE LIMITS OF THE CITY OF VERO BEACH);

THENCE RUN WESTERLY, ALONG SAID NORTH RIGHT-OF-WAY LINE OF 14TH STREET (BEING THE BOUNDARY OF THE LIMITS OF THE CITY OF VERO BEACH), TO ITS INTERSECTION WITH THE CENTERLINE OF 27TH AVENUE (ALSO KNOWN AS EMERSON AVENUE);

THENCE RUN SOUTHERLY, ALONG SAID CENTERLINE OF 27TH AVENUE, TO ITS INTERSECTION WITH THE CENTERLINE OF 1ST STREET S.W. (ALSO KNOWN AS R.D. CARTER ROAD);

THENCE RUN WESTERLY, ALONG SAID CENTERLINE OF 1ST STREET S.W., TO ITS INTERSECTION WITH THE CENTERLINE OF 58TH AVENUE (ALSO KNOWN AS KING'S HIGHWAY);

THENCE RUN SOUTHERLY, ALONG SAID CENTERLINE OF 58TH AVENUE, TO ITS INTERSECTION WITH THE SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY (PER FLORIDA STATUTES 7.31), BEING THE TOWNSHIP LINE BETWEEN TOWNSHIPS 33 AND 34 SOUTH;

THENCE RUN WESTERLY, ALONG SAID SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY, ALONG SAID DIVIDING LINE BETWEEN TOWNSHIPS 33 AND 34 SOUTH, TO THE SOUTHWEST CORNER OF THE BOUNDARY OF INDIAN RIVER COUNTY (BEING THE DIVIDING LINE BETWEEN RANGES 35 AND RANGE 36 EAST);

THENCE RUN NORTHERLY, ALONG THE BOUNDARY LINE OF INDIAN RIVER COUNTY (ALSO BEING THE DIVIDING LINE BETWEEN RANGES 35 AND 36 EAST), TO THE NORTHEAST CORNER OF SECTION 1, TOWNSHIP 33 SOUTH, RANGE 35 EAST;

THENCE RUN, STILL ALONG THE BOUNDARY LINE OF INDIAN RIVER COUNTY, ALONG THE TOWNSHIP LINE DIVIDING TOWNSHIPS 32 AND 33 SOUTH, RANGE 35 EAST, TO THE RANGE LINE DIVIDING RANGES 34 AND 35 EAST;

EXHIBIT A

THENCE RUN NORTHERLY ALONG SAID RANGE LINE, STILL ALONG THE BOUNDARY LINE OF INDIAN RIVER COUNTY, TO ITS INTERSECTION WITH THE CENTERLINE OF STATE ROAD 60;

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF STATE ROAD 60, TO ITS INTERSECTION WITH THE CENTERLINE OF 66TH AVENUE;

THENCE RUN NORTHERLY, ALONG SAID CENTERLINE OF 66TH AVENUE, TO ITS INTERSECTION WITH THE CENTERLINE OF 41ST STREET (ALSO KNOWN AS SOUTH GIFFORD ROAD), AND THE POINT OF BEGINNING.

EXHIBIT A

COMMISSION/BOARD DISTRICT NUMBER 4

LEGAL DESCRIPTION OF COUNTY COMMISSION BOARD MEMBER RESIDENCE DISTRICT NUMBER 4 (FOUR) SHALL BE ALL OF THE TERRITORY WITHIN THE FOLLOWING BOUNDARIES:

BEGIN AT THE INTERSECTION OF THE CENTERLINE OF U.S. HIGHWAY NUMBER ONE AND THE CENTERLINE OF 12TH STREET AND RUN SOUTHEASTERLY, ALONG SAID CENTERLINE OF U.S. HIGHWAY NUMBER ONE, TO ITS INTERSECTION WITH THE SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY (PER FLORIDA STATUTES 7.31), BEING THE DIVIDING LINE BETWEEN TOWNSHIPS 33 AND 34 SOUTH;

THENCE RUN WESTERLY, ALONG SAID SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY, BEING THE DIVIDING LINE BETWEEN TOWNSHIPS 33 AND 34 SOUTH, TO ITS INTERSECTION WITH THE CENTERLINE OF 58TH AVENUE (ALSO KNOWN AS KING'S HIGHWAY);

THENCE, LEAVING SAID SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY, RUN NORTHERLY, ALONG SAID CENTERLINE OF 58TH AVENUE, TO ITS INTERSECTION WITH THE CENTERLINE OF 1ST STREET S.W. (ALSO KNOWN AS R.D. CARTER ROAD);

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF 1ST STREET S.W., TO ITS INTERSECTION WITH THE CENTERLINE OF 27TH AVENUE (ALSO KNOWN AS EMERSON AVENUE);

THENCE RUN NORTHERLY, ALONG SAID CENTERLINE OF 27TH AVENUE, TO ITS INTERSECTION WITH THE NORTH LINE OF THE SOUTH ½ OF THE NORTH ½ OF SECTION 11, TOWNSHIP 33 SOUTH, RANGE 39 EAST;

THENCE RUN EASTERLY, ALONG SAID NORTH LINE OF THE SOUTH ½ OF THE NORTH ½ OF SECTION 11, TO ITS INTERSECTION WITH THE CENTERLINE OF 12TH AVENUE;

THENCE RUN SOUTHERLY, ALONG SAID CENTERLINE OF 12TH AVENUE, TO ITS INTERSECTION WITH THE CENTERLINE OF 12TH STREET;

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF 12TH STREET, TO ITS INTERSECTION WITH THE CENTERLINE OF U.S. HIGHWAY NUMBER ONE, AND THE POINT OF BEGINNING.

EXHIBIT A

COMMISSION/BOARD DISTRICT NUMBER 5

LEGAL DESCRIPTION OF COUNTY COMMISSION BOARD MEMBER RESIDENCE DISTRICT NUMBER 5 (FIVE) SHALL BE ALL OF THE TERRITORY WITHIN THE FOLLOWING BOUNDARIES:

BEGIN AT THE INTERSECTION OF THE WEST SHORELINE OF THE INDIAN RIVER LAGOON AND THE CENTERLINE OF COUNTY ROAD 510 AND RUN NORTHEASTERLY, ALONG SAID CENTERLINE OF COUNTY ROAD 510 TO ITS INTERSECTION WITH THE CENTERLINE OF WABASSO BEACH ROAD (SAID ROAD STILL BEING COUNTY ROAD 510, AND ALSO KNOWN AS 93RD STREET);

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF WABASSO BEACH ROAD, TO ITS INTERSECTION WITH THE MEAN HIGH WATER LINE OF THE ATLANTIC OCEAN;

THENCE RUN SOUTHEASTERLY, ALONG SAID MEAN HIGH WATER LINE OF THE ATLANTIC OCEAN, TO ITS INTERSECTION WITH THE SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY (PER FLORIDA STATUTES 7.31) BEING THE DIVIDING LINE BETWEEN TOWNSHIPS 33 AND 34 SOUTH;

THENCE RUN WESTERLY, ALONG SAID SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY, BEING THE DIVIDING LINE BETWEEN TOWNSHIPS 33 AND 34 SOUTH, TO ITS INTERSECTION WITH THE CENTERLINE OF U.S. HIGHWAY NUMBER ONE;

THENCE, LEAVING SAID SOUTH BOUNDARY LINE OF INDIAN RIVER COUNTY, RUN NORTHWESTERLY, ALONG SAID CENTERLINE OF U.S. HIGHWAY NUMBER ONE, TO ITS INTERSECTION WITH THE CENTERLINE OF 12TH STREET;

THENCE RUN WESTERLY, ALONG SAID CENTERLINE OF 12TH STREET, TO ITS INTERSECTION WITH THE CENTERLINE OF THE FLORIDA EAST COAST RAILWAY;

THENCE RUN NORTHWESTERLY, ALONG SAID CENTERLINE OF THE FLORIDA EAST COAST RAILWAY, TO ITS INTERSECTION WITH THE CENTERLINE OF 45TH STREET (ALSO KNOWN AS NORTH GIFFORD ROAD);

THENCE RUN EASTERLY, ALONG SAID CENTERLINE OF 45TH STREET, TO ITS INTERSECTION WITH THE EAST RIGHT-OF-WAY LINE OF GIFFORD DOCK ROAD (BEING THE EAST LINE OF THE SW $\frac{1}{4}$ OF SECTION 24, TOWNSHIP 32 SOUTH, RANGE 39 EAST);

THENCE RUN NORTHERLY, ALONG SAID EAST RIGHT-OF-WAY LINE OF GIFFORD DOCK ROAD (AND THE EAST LINE OF THE SW $\frac{1}{4}$ OF SAID SECTION 24, ALSO BEING THE BOUNDARY LINE OF THE CITY LIMITS OF VERO BEACH), TO ITS INTERSECTION WITH THE SOUTH RIGHT-OF-WAY LINE OF GIFFORD DOCK ROAD (SAID POINT BEING WHERE GIFFORD DOCK ROAD TURNS EAST);

THENCE RUN NORTHEASTERLY, ALONG SAID SOUTH LINE OF GIFFORD DOCK ROAD (ALSO BEING THE BOUNDARY LINE OF THE LIMITS OF THE CITY OF VERO BEACH) TO ITS INTERSECTION WITH THE WEST SHORELINE OF THE INDIAN RIVER LAGOON;

THENCE RUN NORTHWESTERLY, ALONG SAID SHORELINE OF THE INDIAN RIVER LAGOON, TO ITS INTERSECTION WITH THE CENTERLINE OF COUNTY ROAD 510, AND THE POINT OF BEGINNING.

EXHIBIT A



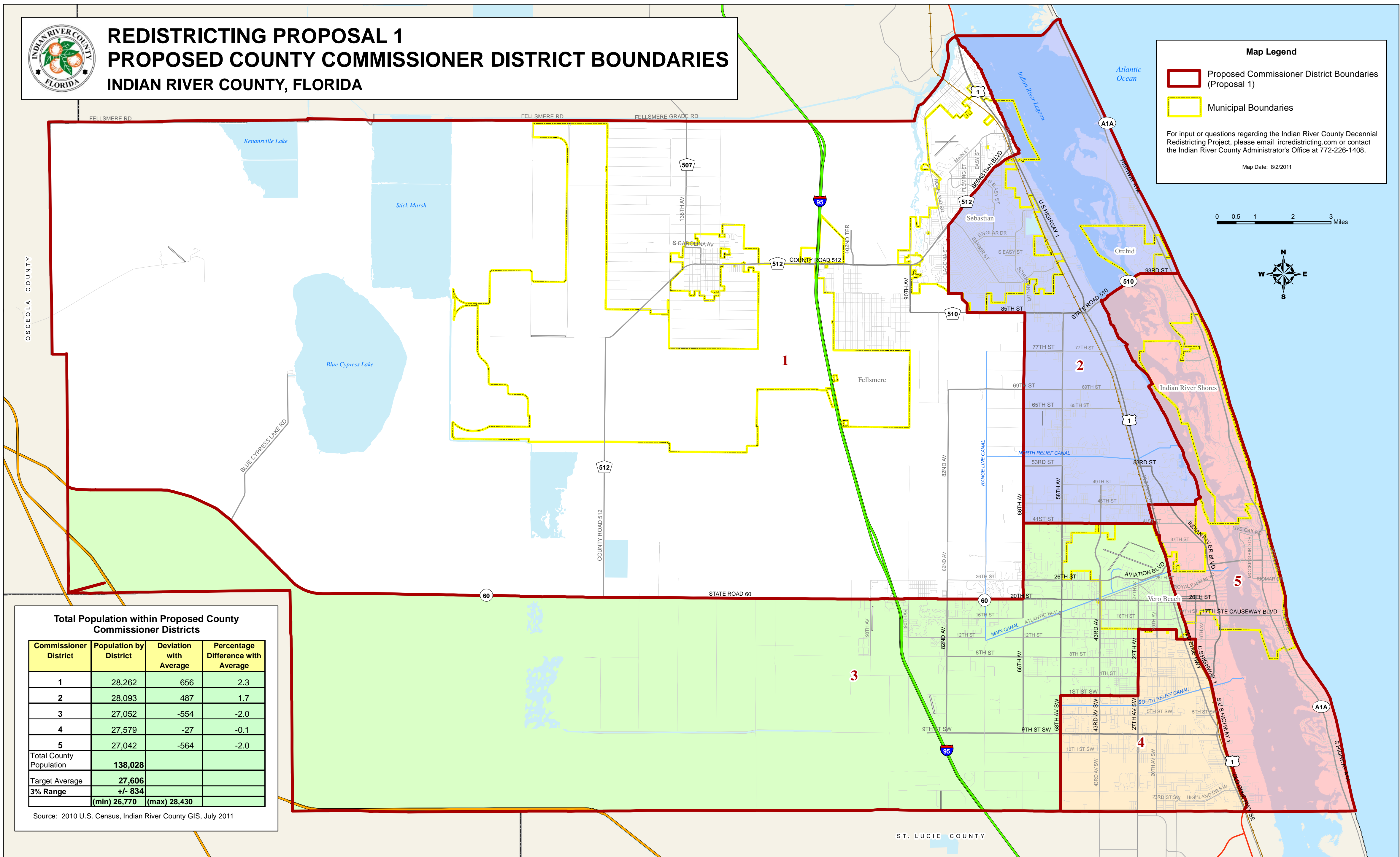
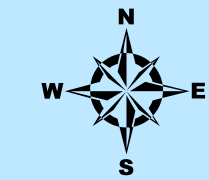
REDISTRICTING PROPOSAL 1 PROPOSED COUNTY COMMISSIONER DISTRICT BOUNDARIES INDIAN RIVER COUNTY, FLORIDA

Map Legend

- Proposed Commissioner District Boundaries (Proposal 1)
- Municipal Boundaries

For input or questions regarding the Indian River County Decennial Redistricting Project, please email ircdistricting.com or contact the Indian River County Administrator's Office at 772-226-1408.

Map Date: 8/2/2011



Total Population within Proposed County Commissioner Districts

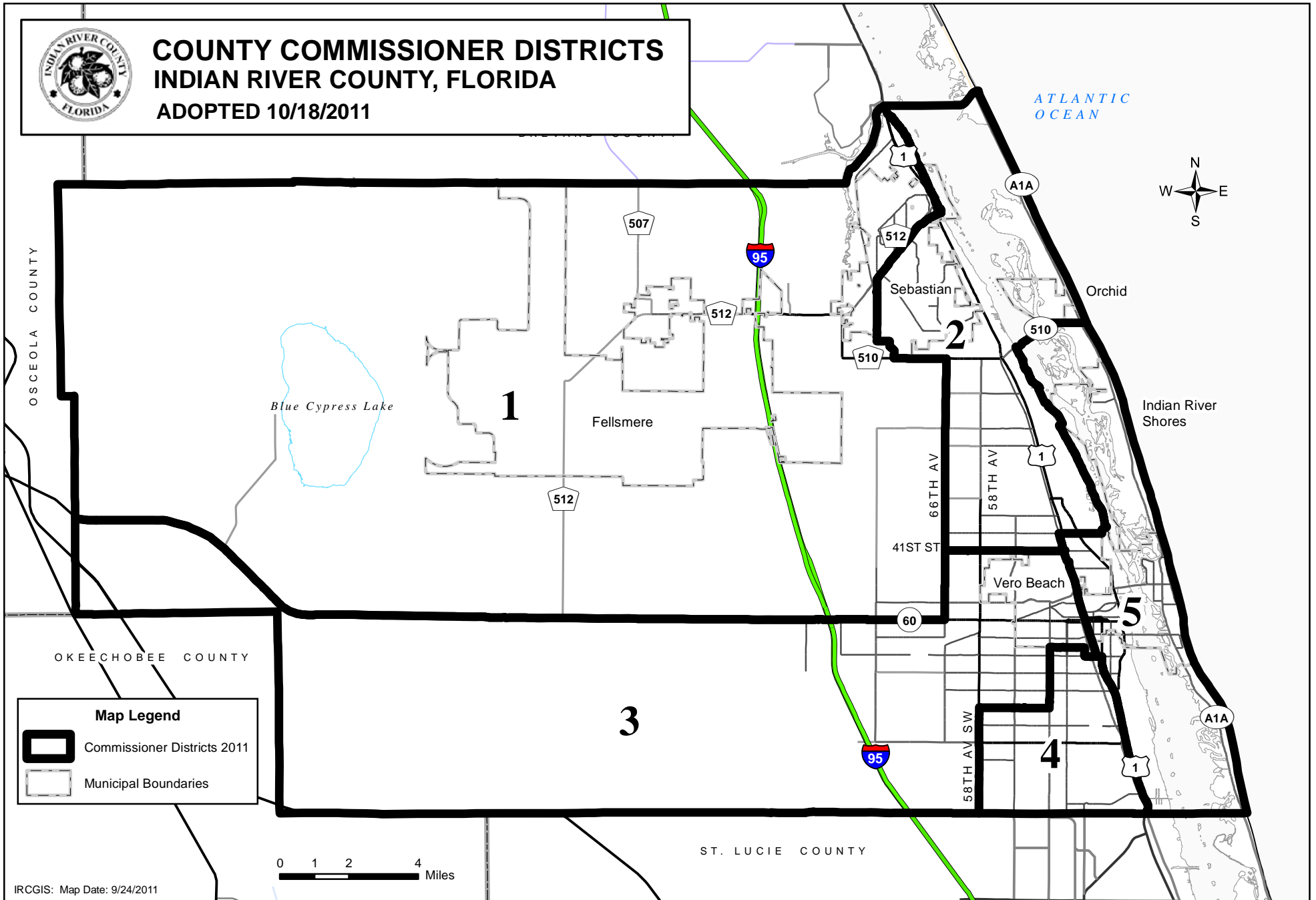
Commissioner District	Population by District	Deviation with Average	Percentage Difference with Average
1	28,262	656	2.3
2	28,093	487	1.7
3	27,052	-554	-2.0
4	27,579	-27	-0.1
5	27,042	-564	-2.0
Total County Population	138,028		
Target Average	27,606		
3% Range	+/- 834		
	(min) 26,770 (max) 28,430		

Source: 2010 U.S. Census, Indian River County GIS, July 2011



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COUNTY COMMISSIONER DISTRICTS
INDIAN RIVER COUNTY, FLORIDA
 ADOPTED 10/18/2011



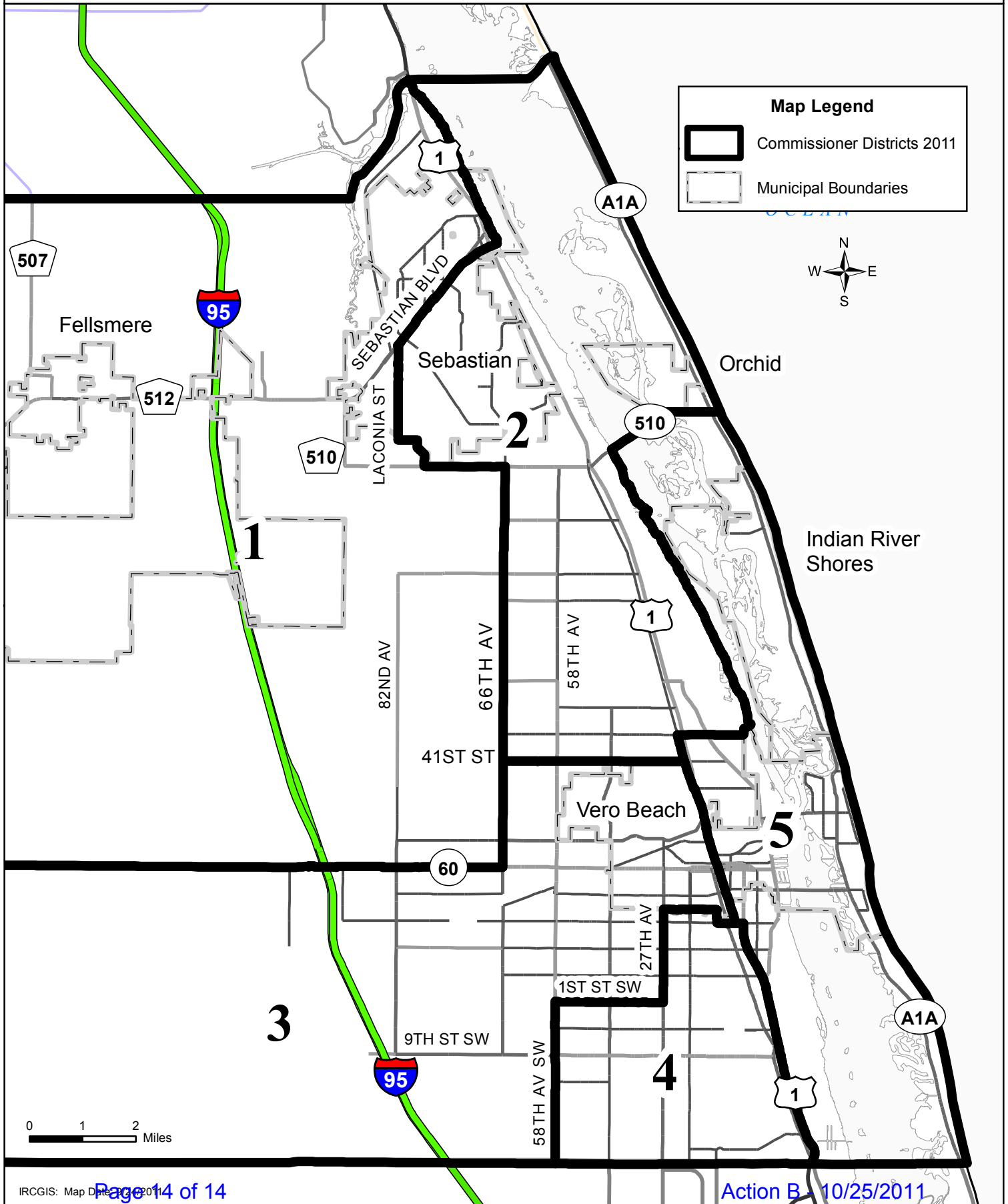
Map Legend

-  Commissioner Districts 2011
-  Municipal Boundaries

IRCGIS: Map Date: 9/24/2011



COUNTY COMMISSIONER DISTRICTS
INDIAN RIVER COUNTY, FLORIDA
ADOPTED 10/18/2011



**Approval to Award Term Contract for Installation of Tile Flooring –
SDIRC 2012-01 Mr. Morrison**

Requested by: Maintenance Department

Estimated Annual Expenditure: \$250,000 Fund Source: Capital

The purpose and intent of this RFP is to award continuous contracts to qualified professional flooring contractors for the installation of tile. When services are required, a quote packet will be provided to all awarded vendors. Each vendor must then provide a sealed quote for that specific project which will be opened publicly in the Purchasing Department. Final award will be made to the bidder who provides the lowest price.

Bids were opened at 2:00 p.m. on September 21, 2011. Notice was mailed to 16 (sixteen) vendors and was also posted on our website. We received two (2) responses. Responses were evaluated and it has been determined that both bidders meet the specifications, terms and conditions of the RFP. Therefore it is being recommended that initial award be made to all bidders as follows:

Legend: Primary Award _____ Secondary _____ Reject ()

Anthony's Flooring Designs, Inc.
Valiant Tile Inc.

Award is recommended to Anthony's Flooring Design's, Inc. and Valiant Tile Inc. as best responsive and responsible bidders meeting specifications, terms and conditions.

Failure to file a protest within the time prescribed in Florida Statutes 120.57(3) or failure to post a bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

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**Approval to Award Contract for Architectural Services for
Fellsmere Elementary - SDIRC 2012-04 - Mr. Morrison**

Requested by: Facilities Department

Estimated Annual Amount: \$460,000

Fund Source: Capital

The purpose and intent of this RFQ is to obtain an architectural firm to provide professional services for a cafeteria expansion and a classroom addition at Fellsmere Elementary. The cafeteria will expand into the area currently reserved for parking, allowing a kitchen redesign and an increase in seating space. The classroom addition will provide additional space and will increase the school capacity from 543 to a board mandated 750 student stations.

Advertisement soliciting professional qualifications and letters of interest from qualified firms was placed in the Indian River Press Journal on September 6 and 13, 2011, was mailed to forty (40) firms in our vendor database and was also posted on the District's website. Fourteen (14) firms responded by the required date of September 21, 2011. The evaluation team consisting of representatives from Finance, Facilities, ESE, Food Service and the school's principal evaluated all responses and interviewed the three (3) short-listed firms. The team's recommendation is as follows in descending order.

Edlund Dritenbas Binkley
Tercilla Courtemanche
Zyscovich Architects

It is recommended that negotiations proceed per Chapter 287.055 F.S. to obtain a contract with Edlund Dritenbas Binkley for architectural services.

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**Approval to Award Term Contract for Moving Services – SDIRC
2012-07 Mr. Morrison**

Requested by: Purchasing Department

Estimated Annual Expenditure: \$50,000 Fund Source: Various

The purpose and intent of this RFP is to award a continuous contract to qualified professional moving contractors for district-wide moving services on an as-needed basis. This bid will also be referenced in December for the move into the new Support Services Complex. Due to a single bid response it will not be possible to obtain additional quotes for future projects. However, the \$85.00 hourly rate for two men and one box truck has been the prevailing rate for the last three years and is deemed to be within current market conditions. Estimates will still be requested regarding the amount of time for each project to verify the cost effectiveness of each request.

Bids were opened at 2:00 p.m. on October 5, 2011. Notice was mailed to 13 (thirteen) vendors and was also posted on our website. We received one (1) response. Response was evaluated and it has been determined that this bidder meets the specifications, terms and conditions of the RFP. Single response as follows:

Legend: Primary Award _____ *Secondary* ===== *Reject* ()

Bidder	Hourly Rate for Two Men and One Truck
Mr. Small Move	\$85.00

Recommend award be made to Mr. Small Move as best responsive and responsible bidder meeting specifications, terms and conditions. Recommend the school board accepts a single bid response on first call; prices received are within current market conditions.

Failure to file a protest within the time prescribed in Florida Statutes 120.57(3) or failure to post a bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

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**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

**June 30, 2011
(With Independent Auditors' Report Thereon)**

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

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Independent Auditors' Report

Indian River District School Board
Indian River County, Florida

We have audited the accompanying statement of fiduciary net assets of the School Board of Indian River County, Florida Internal Accounts (the "Internal Accounts") as of June 30, 2011. This financial statement is the responsibility of the management of the Indian River District School Board (the "District"). Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1 of the Notes to Financial Statement, the accompanying financial statement includes only the fiduciary net assets of the Internal Accounts, which are included in the financial reporting entity of the District. The financial statement does not include other fiduciary net assets of the District and, accordingly, does not purport to, and does not, present the fiduciary net assets of the District in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position of the Internal Accounts as of June 30, 2011, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated September 12, 2011 on our consideration of the Internal Accounts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the statement of fiduciary net assets. The supplemental information listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the financial statement of the Internal Accounts. Such information has been subjected to the auditing procedures applied in the audit of the statement of fiduciary net assets and, in our opinion, is fairly stated in all material respects in relation to the financial statement taken as a whole.

Mayer Hoffman McCann P.C.

September 12, 2011
Clearwater, Florida

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Statement of Fiduciary Net Assets

June 30, 2011

Assets	2011
Cash and equivalents	\$ 1,171,471
Inventory	40,059
Accounts receivable	<u>30,338</u>
Total assets	1,241,868
Liabilities	
Accounts payable	62,718
Assets Held for Others	<u>1,179,150</u>
Total liabilities	<u>1,241,868</u>
Net Assets	<u><u>\$ -</u></u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Notes to Financial Statements

June 30, 2011

(1) Summary of Significant Accounting Policies

(a) Basis of Presentation

The accompanying financial statement includes the balances relating exclusively to the internal account activities of the public schools within the School Board of Indian River County, Florida school system. The financial statement does not include other fiduciary net assets of the Indian River District School Board (the "District"). Therefore, the accompanying financial statement does not purport to, and does not, present the fiduciary net assets of the District in conformity with accounting principles generally accepted in the United States of America.

The financial activities of the Internal Accounts are included, as agency funds, in the financial reporting entity of the District.

(b) Basis of Accounting

The accompanying financial statement is prepared on the accrual basis of accounting.

(c) Inventory

Inventory is reported at cost under the first-in first-out method.

(2) Cash and Equivalents

Cash and equivalents consists of:

Deposits with financial institutions	\$ 529,989
Invested with State Board of Administration	<u>641,482</u>
	<u>\$ 1,171,471</u>

All deposits are placed in financial institutions that qualify as public depositories. Accordingly, all deposits are insured by Federal depository insurance and/or collateralized pursuant to Chapter 280, Florida Statutes.

The Schools invest surplus funds in an external investment pool, the Local Government Surplus Funds Trust Fund (the "State Pool"). The State Pool is administered by the Florida State Board of Administration ("SBA"), who provides regulatory oversight. Last year, the SBA reported that the State Pool was exposed to potential risks due to indirect exposure in the sub-prime mortgage financial market. Consequently, the SBA placed some restrictions on how participants could access portions of their surplus funds and ultimately restructured the State Pool into two separate pools ("Florida PRIME" and "Fund B"). The Schools had all of their investments in the Florida PRIME at June 30, 2011.

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Notes to Financial Statements - Continued

(2) Cash and Equivalents - Continued

The Florida PRIME has adopted operating procedures consistent with the requirements for a 2a7-like fund. The Schools' investment in the Florida PRIME is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool shares.

The Schools' investments in the State Pool expose them to credit risk. The Schools do not have a formal investment policy relating to this risk, which is hereafter described.

Credit Risk – The risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Florida PRIME is rated by Standard and Poors and has a rating at June 30, 2011 of AAAm.

SUPPLEMENTAL INFORMATION

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Sebastian River High School

	Cash		Cash	Cash	Transfers		Balances
	Balances	Cash	Disbursements	In	Out		Balances
	June 30, 2010	Receipts					June 30, 2011
Athletics	\$ 99,091	271,331	263,894	42,758	50,660		98,626
Classes	25,303	53,787	70,451	15,700	862		23,477
Clubs	7,593	79,102	37,882	3,524	4,751		47,586
Departments	25,418	35,380	34,011	1,036	1,086		26,737
Trusts	19,898	38,151	42,767	7,981	1,712		21,551
General	<u>32,125</u>	<u>94,311</u>	<u>82,148</u>	<u>190</u>	<u>12,118</u>		<u>32,360</u>
 Total cash	 \$ <u>209,428</u>	 <u>572,062</u>	 <u>531,153</u>	 <u>71,189</u>	 <u>71,189</u>		 250,337
 Inventory							 14,359
 Accounts receivable							 21,729
 Accounts payable							 <u>(55,708)</u>
 Assets held for others							 \$ <u>230,717</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Vero Beach High School

	Cash Balances June 30, 2010	Cash Receipts	Cash Disbursements	Transfers		Balances June 30, 2011
				In	Out	
Athletics	\$ 15,521	327,135	300,064	138,502	156,592	24,502
Music	49,016	221,903	252,419	26,753	8,388	36,865
Classes	76,192	181,440	217,743	9,789	7,146	42,532
Clubs	69,374	249,915	258,839	103,836	95,310	68,976
Trusts	28,777	148,612	125,967	15,306	29,724	37,004
General	8,488	31,707	29,912	8,991	6,017	13,257
Total cash	<u>\$ 247,368</u>	<u>1,160,712</u>	<u>1,184,944</u>	<u>303,177</u>	<u>303,177</u>	223,136
Inventory						-
Accounts receivable						109
Accounts payable						<u>-</u>
Assets held for others						<u>\$ 223,245</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Gifford Middle School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Athletics	\$ 24,423	58,377	59,356	2,189	1,846	23,787
Music	873	13,935	11,288	-	60	3,460
Classes	2,794	38,625	37,252	76	847	3,396
Clubs	8,146	11,692	11,439	-	-	8,399
Departments	2,585	6,111	6,057	20	11	2,648
Trusts	16,903	1,494	7,601	-	263	10,533
General	<u>62,241</u>	<u>17,913</u>	<u>31,106</u>	<u>842</u>	<u>100</u>	<u>49,790</u>
Total cash	\$ <u>117,965</u>	<u>148,147</u>	<u>164,099</u>	<u>3,127</u>	<u>3,127</u>	102,013
Inventory						261
Accounts receivable						99
Accounts payable						<u>-</u>
Assets held for others						\$ <u>102,373</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Oslo Middle School

	Cash		Cash		Transfers		Balances
	Balances	Cash	Cash		In	Out	June 30, 2011
	June 30, 2010	Receipts	Disbursements				
Athletics	\$ 10,902	27,066	31,644	1,728	1,029		7,023
Music	5,719	45,025	46,402	103	15		4,430
Classes	4,666	25,202	26,000	3,782	3,659		3,991
Clubs	767	2,594	2,530	-	-		831
Departments	2,769	5,617	5,645	180	270		2,651
Trusts	4,587	6,628	5,415	159	852		5,107
General	<u>7,840</u>	<u>24,160</u>	<u>28,565</u>	<u>2,836</u>	<u>2,963</u>		<u>3,308</u>
Total cash	\$ <u>37,250</u>	<u>136,292</u>	<u>146,201</u>	<u>8,788</u>	<u>8,788</u>		27,341
Inventory							-
Accounts receivable							137
Accounts payable							<u>(826)</u>
Assets held for others							<u>\$ 26,652</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Sebastian River Middle School

	Cash	Cash	Cash	Transfers		Balances
	Balances	Receipts	Disbursements	In	Out	Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Athletics	\$ 2,693	13,477	11,356	41	41	4,814
Classes	1,537	6,058	7,077	-	-	518
Clubs	5,966	30,281	28,579	1,016	278	8,406
Departments	5,092	4,171	6,208	9	-	3,064
Trusts	15,022	19,449	24,872	-	173	9,426
General	<u>43,415</u>	<u>19,228</u>	<u>29,787</u>	<u>442</u>	<u>1,016</u>	<u>32,282</u>
Total cash	\$ <u>73,725</u>	<u>92,664</u>	<u>107,879</u>	<u>1,508</u>	<u>1,508</u>	58,510
Inventory						6,964
Accounts receivable						3,864
Accounts payable						<u>(1,163)</u>
Assets held for others						\$ <u>68,175</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Storm Grove Middle School

	Cash		Cash		Transfers		Balances
	Balances	Cash	Cash		In	Out	June 30, 2011
	June 30, 2010	Receipts	Disbursements				
Athletics	\$ 26,312	45,424	47,163		732	1,571	23,734
Music	9,161	30,329	31,793		685	685	7,697
Classes	9	43,143	41,956		847	712	1,331
Clubs	1,547	7,216	7,086		230	240	1,667
Departments	1,882	10,029	10,255		797	261	2,192
Trusts	191	2,963	2,778		62	62	376
General	<u>4,292</u>	<u>25,378</u>	<u>17,917</u>		<u>1,560</u>	<u>1,382</u>	<u>11,931</u>
Total cash	\$ <u>43,394</u>	<u>164,482</u>	<u>158,948</u>		<u>4,913</u>	<u>4,913</u>	48,928
Inventory							110
Accounts receivable							-
Accounts payable							<u>(568)</u>
Assets held for others							\$ <u>48,470</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Beachland Elementary School

	Cash Balances June 30, 2010	Cash Receipts	Cash Disbursements	Transfers		Balances June 30, 2011
				In	Out	
Classes	\$ 206	9,507	11,533	3,272	1,317	135
Clubs	1,833	3,476	3,047	3	230	2,035
Departments	3,826	2,583	3,194	-	-	3,215
Trusts	15,284	30,311	29,889	230	2,982	12,954
General	<u>19,575</u>	<u>76,734</u>	<u>77,906</u>	<u>4,292</u>	<u>3,268</u>	<u>19,427</u>
Total cash	<u>\$ 40,724</u>	<u>122,611</u>	<u>125,569</u>	<u>7,797</u>	<u>7,797</u>	37,766
Inventory						99
Accounts receivable						2,619
Accounts payable						<u>(2,424)</u>
Assets held for others						<u>\$ 38,060</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Citrus Elementary School

	Cash Balances June 30, 2010	Cash Receipts	Cash Disbursements	Transfers		Balances June 30, 2011
				In	Out	
Athletics	\$ 23	-	-	-	-	23
Classes	2,472	24,079	24,928	458	156	1,925
Clubs	2,571	15,596	15,623	880	-	3,424
Departments	930	740	446	-	-	1,224
Trusts	4,017	7,192	2,251	-	-	8,958
General	<u>6,882</u>	<u>19,166</u>	<u>17,278</u>	<u>177</u>	<u>1,359</u>	<u>7,588</u>
Total cash	<u>\$ 16,895</u>	<u>66,773</u>	<u>60,526</u>	<u>1,515</u>	<u>1,515</u>	23,142
Inventory						348
Accounts receivable						76
Accounts payable						<u>-</u>
Assets held for others						<u>\$ 23,566</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Dodgertown Elementary School

	Cash		Cash		Transfers		Balances
	Balances	Cash	Cash		In	Out	June 30, 2011
	June 30, 2010	Receipts	Disbursements				
Music	\$ 186	677	751		-	-	112
Classes	459	20,602	19,617		2,238	2,349	1,333
Clubs	616	-	308		164	472	-
Departments	1,142	1,870	1,938		-	5	1,069
Trusts	2,244	13,129	8,104		5	356	6,918
General	<u>6,435</u>	<u>13,375</u>	<u>13,061</u>		<u>5,959</u>	<u>5,184</u>	<u>7,524</u>
Total cash	<u>\$ 11,082</u>	<u>49,653</u>	<u>43,779</u>		<u>8,366</u>	<u>8,366</u>	16,956
Inventory							1,455
Accounts receivable							147
Accounts payable							<u>(635)</u>
Assets held for others							<u>\$ 17,923</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Fellsmere Elementary School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Classes	\$ 7,901	19,608	21,362	5,854	5,835	6,166
Clubs	932	5,039	6,106	536	-	401
Departments	718	4,709	4,558	-	-	869
Trusts	6,791	28,738	17,334	1,033	1,581	17,647
General	<u>2,019</u>	<u>2,550</u>	<u>2,730</u>	<u>20</u>	<u>27</u>	<u>1,832</u>
Total cash	\$ <u>18,361</u>	<u>60,644</u>	<u>52,090</u>	<u>7,443</u>	<u>7,443</u>	26,915
Inventory						-
Accounts receivable						-
Accounts payable						<u>(159)</u>
Assets held for others						\$ <u>26,756</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Glendale Elementary School

	Cash			Transfers		
	Balances	Cash	Cash	In	Out	Balances
	June 30, 2010	Receipts	Disbursements			June 30, 2011
Music	\$ -	75	-	-	-	75
Classes	452	32,974	32,919	1,025	1,025	507
Clubs	320	-	-	-	-	320
Departments	2,930	7,905	6,810	-	-	4,025
Trusts	1,686	10,131	10,196	-	-	1,621
General	<u>22,314</u>	<u>8,927</u>	<u>5,493</u>	<u>-</u>	<u>-</u>	<u>25,748</u>
Total cash	\$ <u>27,702</u>	<u>60,012</u>	<u>55,418</u>	<u>1,025</u>	<u>1,025</u>	32,296
Inventory						-
Accounts receivable						196
Accounts payable						<u>-</u>
Assets held for others						\$ <u>32,492</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Highlands Elementary School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Music	\$ 722	-	-	-	-	722
Classes	1,569	18,614	19,071	1,240	1,381	971
Clubs	2,535	-	424	-	-	2,111
Departments	1,843	2,146	1,869	-	-	2,120
Trusts	6,725	9,355	10,539	351	250	5,642
General	<u>3,581</u>	<u>7,590</u>	<u>10,904</u>	<u>241</u>	<u>201</u>	<u>307</u>
Total cash	\$ <u>16,975</u>	<u>37,705</u>	<u>42,807</u>	<u>1,832</u>	<u>1,832</u>	11,873
Inventory						2,586
Accounts receivable						382
Accounts payable						<u>-</u>
Assets held for others						\$ <u>14,841</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Liberty Magnet Elementary School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Music	\$ 135	1,124	1,185	316	316	74
Classes	1,066	66,776	65,710	10,063	10,240	1,955
Clubs	3,427	21,372	20,496	3,159	3,008	4,454
Departments	4,517	12,147	11,401	3,622	3,622	5,263
Trusts	2,647	21,584	20,138	1,549	2,945	2,697
General	<u>2,814</u>	<u>22,445</u>	<u>13,547</u>	<u>8,440</u>	<u>7,018</u>	<u>13,134</u>
 Total cash	 \$ <u>14,606</u>	 <u>145,448</u>	 <u>132,477</u>	 <u>27,149</u>	 <u>27,149</u>	 27,577
 Inventory						70
 Accounts receivable						-
 Accounts payable						<u>-</u>
 Assets held for others						\$ <u>27,647</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Osceola Magnet Elementary School

	Cash		Cash		Transfers		Balances
	Balances	Cash	Cash		In	Out	Balances
	June 30, 2010	Receipts	Disbursements				June 30, 2011
Athletics	\$ 351	375	146		-	-	580
Music	633	1,246	1,696		-	-	183
Classes	5,651	40,276	40,956		6,714	6,474	5,211
Departments	4,892	7,903	12,367		55	-	483
Trusts	11,409	9,657	12,828		1	47	8,192
General	<u>38,273</u>	<u>24,340</u>	<u>21,663</u>		<u>118</u>	<u>366</u>	<u>40,702</u>
Total cash	\$ <u>61,209</u>	<u>83,797</u>	<u>89,656</u>		<u>6,888</u>	<u>6,887</u>	55,351
Inventory							-
Accounts receivable							142
Accounts payable							<u>(678)</u>
Assets held for others							\$ <u>54,815</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Pelican Island Elementary School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Athletics	\$ 347	20	249	-	-	118
Music	4	445	448	-	-	1
Classes	330	21,716	20,760	1,605	1,954	937
Departments	2,868	9,794	9,108	99	100	3,553
Trusts	6,460	9,455	6,984	230	231	8,930
General	<u>7,276</u>	<u>8,543</u>	<u>10,708</u>	<u>351</u>	<u>-</u>	<u>5,462</u>
Total cash	\$ <u>17,285</u>	<u>49,973</u>	<u>48,257</u>	<u>2,285</u>	<u>2,285</u>	19,001
Inventory						-
Accounts receivable						-
Accounts payable						<u>-</u>
Assets held for others						\$ <u>19,001</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Rosewood Magnet School

	Cash	Cash	Cash	Transfers		Balances
	Balances	Receipts	Disbursements	In	Out	June 30, 2011
	<u>June 30, 2010</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>In</u>	<u>Out</u>	<u>June 30, 2011</u>
Athletics	\$ 51	-	-	-	-	51
Classes	5,352	50,688	49,051	4,246	4,966	6,269
Departments	8,510	13,334	13,209	-	-	8,635
Trusts	9,401	40,961	41,888	-	-	8,474
General	<u>17,163</u>	<u>14,227</u>	<u>12,943</u>	<u>720</u>	<u>-</u>	<u>19,167</u>
Total cash	\$ <u>40,477</u>	<u>119,210</u>	<u>117,091</u>	<u>4,966</u>	<u>4,966</u>	42,596
Inventory						-
Accounts receivable						-
Accounts payable						<u>-</u>
Assets held for others						\$ <u>42,596</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Sebastian Elementary School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Music	\$ 73	601	445	-	-	229
Classes	2,133	21,200	20,595	400	649	2,489
Clubs	195	978	822	-	132	219
Departments	307	7,495	7,468	1,390	1,380	344
Trusts	19,726	37,668	38,705	1,120	881	18,928
General	<u>4,698</u>	<u>3,895</u>	<u>2,527</u>	<u>3,072</u>	<u>2,940</u>	<u>6,198</u>
Total cash	\$ <u>27,132</u>	<u>71,837</u>	<u>70,562</u>	<u>5,982</u>	<u>5,982</u>	28,407
Inventory						-
Accounts receivable						123
Accounts payable						<u>-</u>
Assets held for others						\$ <u>28,530</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Thompson Magnet Elementary School

	Cash Balances June 30, 2010	Cash Receipts	Cash Disbursements	Transfers		Balances June 30, 2011
				In	Out	
Trusts	\$ 2,572	-	2,121	-	451	-
General	<u>1,615</u>	<u>985</u>	<u>3,051</u>	<u>451</u>	<u>-</u>	<u>-</u>
Total cash	<u>\$ 4,187</u>	<u>985</u>	<u>5,172</u>	<u>451</u>	<u>451</u>	-
Inventory						-
Accounts receivable						-
Accounts payable						<u>-</u>
Assets held for others						<u>\$ -</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Treasure Coast Elementary School

	Cash		Cash		Transfers		Balances
	Balances	Cash	Cash		In	Out	Balances
	June 30, 2010	Receipts	Disbursements		In	Out	June 30, 2011
Music	\$ 534	332	808		420	-	478
Classes	1,421	25,297	23,784		3,701	4,218	2,417
Departments	2,246	11,774	10,200		-	-	3,820
Trusts	4,302	16,151	14,095		586	156	6,788
General	<u>4,136</u>	<u>8,520</u>	<u>8,679</u>		<u>-</u>	<u>333</u>	<u>3,644</u>
Total cash	\$ <u>12,639</u>	<u>62,074</u>	<u>57,566</u>		<u>4,707</u>	<u>4,707</u>	17,147
Inventory							-
Accounts receivable							-
Accounts payable							<u>(557)</u>
Assets held for others							\$ <u>16,590</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Vero Beach Elementary School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Classes	\$ 5,042	29,601	31,891	1,958	2,036	2,674
Clubs	417	1,854	2,212	425	-	484
Departments	1,688	6,586	6,631	-	-	1,643
Trusts	15,051	24,821	25,603	2,120	3,507	12,882
General	<u>3,962</u>	<u>9,613</u>	<u>10,685</u>	<u>1,155</u>	<u>115</u>	<u>3,930</u>
Total cash	\$ <u>26,160</u>	<u>72,475</u>	<u>77,022</u>	<u>5,658</u>	<u>5,658</u>	21,613
Inventory						-
Accounts receivable						646
Accounts payable						<u>-</u>
Assets held for others						\$ <u>22,259</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Adult and Community Education

	Cash		Cash		Transfers		Balances
	Balances	Cash	Cash		In	Out	Balances
	June 30, 2010	Receipts	Disbursements				June 30, 2011
Music	\$ -	1,741	1,741		-	-	-
Classes	-	53,790	53,790		-	-	-
Clubs	13,582	59,548	45,715		-	-	27,415
Trusts	-	25,525	25,525		-	-	-
General	4,575	28,953	29,225		-	-	4,303
	<u>18,157</u>	<u>169,557</u>	<u>155,996</u>		<u>-</u>	<u>-</u>	31,718
Total cash	\$						31,718
Inventory							13,807
Accounts receivable							-
Accounts payable							<u>-</u>
Assets held for others							\$ <u>45,525</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Alternative Education

	Cash Balances June 30, 2010	Cash Receipts	Cash Disbursements	Transfers		Balances June 30, 2011
				In	Out	
Classes	245	3,659	2,515	-	-	1,389
Trusts	825	1,960	1,715	-	-	1,070
General	<u>549</u>	<u>134</u>	<u>335</u>	<u>-</u>	<u>-</u>	<u>348</u>
Total cash	\$ <u>1,619</u>	<u>5,753</u>	<u>4,565</u>	<u>-</u>	<u>-</u>	2,807
Inventory						-
Accounts receivable						-
Accounts payable						<u>-</u>
Assets held for others						\$ <u>2,807</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Thompson Lifelong Learning Center

	Cash		Cash	Cash	Transfers		Balances
	Balances	Cash	Cash		In	Out	Balances
	June 30, 2010	Receipts	Disbursements				June 30, 2011
Classes	\$ -	882	882		-	-	-
Departments	-	3,143	45		-	-	3,098
Trusts	-	3,928	-		-	-	3,928
General	-	825	-		-	-	825
	<hr/>	<hr/>	<hr/>		<hr/>	<hr/>	<hr/>
Total cash	\$ -	8,778	927		-	-	7,851
	<hr/>	<hr/>	<hr/>		<hr/>	<hr/>	<hr/>
Inventory							-
Accounts receivable							-
Accounts payable							<hr/> -
Assets held for others							\$ <hr/> 7,851

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

Wabasso School

	Cash			Transfers		
	Balances	Cash	Cash			Balances
	June 30, 2010	Receipts	Disbursements	In	Out	June 30, 2011
Clubs	\$ 24,374	6,000	3,198	-	-	27,176
Trusts	19,057	6,706	8,595	2,000	2,000	17,168
General	<u>4,909</u>	<u>5,386</u>	<u>229</u>	<u>-</u>	<u>-</u>	<u>10,066</u>
Total cash	\$ <u>48,340</u>	<u>18,092</u>	<u>12,022</u>	<u>2,000</u>	<u>2,000</u>	54,410
Inventory						-
Accounts receivable						-
Accounts payable						<u>-</u>
Assets held for others						\$ <u>54,410</u>

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

	Transportation					
	Cash		Cash	Transfers		Balances
	Balances	Cash	Disbursements	In	Out	June 30, 2011
	June 30, 2010	Receipts				
General	\$ 110	1,131	989	-	-	252
Inventory						-
Accounts receivable						-
Accounts payable						-
Assets held for others						\$ 252

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Assets Held for Others

June 30, 2011

County Office

	Cash		Cash	Transfers		Balances
	Balances	Cash	Cash	In	Out	Balances
	June 30, 2010	Receipts	Disbursements			June 30, 2011
Trusts	\$ 8,864	-	7,720	-	-	1,144
General	<u>2,608</u>	<u>488</u>	<u>713</u>	<u>-</u>	<u>-</u>	<u>2,383</u>
Total cash	<u>\$ 11,472</u>	<u>488</u>	<u>8,433</u>	<u>-</u>	<u>-</u>	3,527
Inventory						-
Accounts receivable						69
Accounts payable						<u>-</u>
Assets held for others						<u>\$ 3,596</u>

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***



Mayer Hoffman McCann P.C.

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**Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards***

Indian River District School Board
Indian River County, Florida

We have audited the statement of fiduciary net assets of the School Board of Indian River County, Florida Internal Accounts (the “Internal Accounts”) as of June 30, 2011, and have issued our report thereon dated September 12, 2011. Our report on the financial statement included a paragraph explaining that the financial statement includes only the fiduciary net assets of the Internal Accounts and does not include other fiduciary net assets of the Indian River District School Board (the “District”). We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Internal Accounts’ internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Internal Accounts’ internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Internal Accounts’ internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified deficiencies in internal control over financial reporting, described in the accompanying Schedule of Findings and Other Matters as items 11-1 and 11-2, that we consider to be significant deficiencies in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Internal Accounts' financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The District's response to the findings identified in our audit is described in the accompanying Schedule of Findings and Other Matters. We did not audit the District's response and, accordingly, we express no opinion on it.

We noted certain matters that we reported to management in a separate letter dated September 12, 2011.

This report is intended solely for the information and use of the School Board of Indian River County, Florida and its management, and is not intended to be and should not be used by anyone other than these specified parties.

Maya Hoffman McCann P.C.

September 12, 2011
Clearwater, Florida

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA
INTERNAL ACCOUNTS**

Schedule of Findings

For the year ended June 30, 2011

Significant Deficiencies

11-1 Finding – As noted in the prior year finding 10-1, we observed that some school employees who maintain accounting records also handle cash collections, cosign checks, and reconcile bank statement balances to the accounting records. Although nothing came to our attention that indicated there was misappropriation of funds, internal control over cash transactions would be strengthened if these duties were separated among employees. While we acknowledge that personnel may not always be available to permit such a separation of employee duties and responsibilities, we think it is important that you are made aware of this condition. We encourage the principals to continue to require the bank statements be routed to them unopened, examine the cancelled checks (or check copies) for alterations or unusual payees, and review the corresponding bank reconciliations in order to help compensate for the lack of segregation of duties.

District's Response – The District recognizes how segregation of duties, internal controls, policy and oversight can safeguard the assets at our schools. We will continue to provide training and communication with principals and bookkeepers through meetings, correspondence and workshops in order to design and implement additional compensating controls for each of the schools / sites. Finance staff will continue to conduct ongoing monitoring of the effectiveness of control-related policies and procedures.

11-2 Finding – During our testing of cash disbursements, we noted several instances where the vendor Form W-9 was not on file at the school or the District purchasing office as required by Chapter 3, Section B(6)(c) and Chapter 7, Section D(2)(a). In order to comply with the District's purchasing policies, each school should have on file the vendor's Form W-9 as evidence that the school is purchasing from a District approved vendor. We recommend that either each school maintain a copy of the Form W-9 on file for each vendor used, or the District publish a list, at least annually, of approved vendors for school purchases while maintaining the originals at the District purchasing office. This would help to ensure that disbursements are being made to legitimate vendors and would prevent the possibility of payment to a fictitious vendor.

District's Response – All vendors that were noted as having missing W-9 forms have been contacted and W-9's have now been obtained. The corrective action to eliminate missing W-9's is to have the clerical staff manually review the entire active vendor file and verify that a hard copy of the W-9 is on file. This manual process will verify that a hard copy of the W-9 exists for "older vendors". Since 2010, it has been a requirement of Purchasing that a W-9 be on file before any new vendors are added. In addition, the Purchasing Department is working with our IT department to have a searchable database of all vendor Form W-9s that will allow the schools to access them from their sites, thus avoiding the duplication of a W-9 at 24 different locations.



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September 12, 2011

To the Honorable Members of the School Board
Indian River County, Florida

We have audited the statement of fiduciary net assets of the School Board of Indian River County, Florida Internal Accounts (“the Internal Accounts”) for the year ended June 30, 2011. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 18, 2011. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Internal Accounts are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2011. We noted no transactions entered into by the internal accounts during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statement in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. There were no accounting estimates significantly affecting the statement of fiduciary net assets.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive disclosures significantly affecting the statement of fiduciary net assets.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no corrected or uncorrected misstatements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated September 12, 2011.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants in regards to the internal accounts.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified deficiencies in internal control over financial reporting, described in the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*, 11-1 and 11-2, that we consider to be significant deficiencies in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. These deficiencies relate to the lack of segregation of duties and the Form W-9 not being maintained for all vendors.

Honorable Members of the School Board
Indian River County, Florida
September 12, 2011
Page 3 of 3

We have also communicated to management certain other matters related to immaterial noncompliance and recommendations for strengthening internal control. These were communicated in the management letter dated September 12, 2011.

Other Information in Documents Containing Audited Financial Statements

With respect to the supplementary information accompanying the financial statement, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statement. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statement.

This information is intended solely for the use of the School Board and management of the School District of Indian River County and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "Mayer Hoffman McCann P.C." in a cursive style.

Mayer Hoffman McCann P.C.
Clearwater, Florida



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To the Members of Management of the
School Board of Indian River County, Florida

We have audited the statement of fiduciary net assets of the School Board of Indian River County, Florida Internal Accounts (the "Internal Accounts") as of June 30, 2011 and have issued our report thereon dated September 12, 2011.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Report on Internal Control over Financial Reporting and on Compliance and Other Matters. Disclosures in that report, which is dated September 12, 2011, should be considered in conjunction with this Management Letter.

Our audit procedures disclosed immaterial instances of noncompliance with the Indian River County School District Internal Accounts Procedures Manual (the "Manual"). In addition, we have provided recommendations to further strengthen internal controls around other matters.

Noncompliance

Trust Accounts Transfers

As indicated in Chapter 9, Section A(3), District policy states that "generally, transfers are not to be made in or out of Trust accounts" (6XXX accounts). We noted instances during our testing of transfers and adjustments where transfers were made in or out of Trust accounts. It appears that there are different interpretations about what is considered an allowable transfer. We recommend that this policy be reviewed and discussed at the next bookkeeper annual training or that the wording in the Manual be revised to clarify what is considered allowable and what documentation is needed to support such transfers.

Purchase Order Approval Prior to Incurring Expense

As indicated in Chapter 6, Section A(2), District policy states that a "purchase order is required for any Internal Funds purchase of materials or service in the amount of twenty-five dollars or greater." We understand that there are exceptions to this policy as noted in the District's manual, however the purpose of a purchase order is to have the proposed purchase be approved prior to the school incurring the actual expense. We noted instances during our testing of cash disbursements where almost every school had purchase orders dated subsequent to purchases being made. Most of these instances related to reimbursements that were being made to teachers for purchases they had made with personal funds. For the instances not related to reimbursements, this indicates a clear non-compliance with the purpose of purchase orders and we recommend the District stress the importance of this matter at the annual bookkeeper training and with the principals ultimately responsible for their school's compliance. For the instances related to reimbursements, we recommend that the District policies be updated to reflect that reimbursements are an exception and are still subject to principal approval at the time of reimbursement.

Voided Checks

During our testing of cash disbursements, we noted instances where the signature block was not removed from the voided check per District policy in Chapter 7, Section B(1). We understand this is a new policy that was implemented in the current year, however we recommend that the policy be communicated throughout all the schools and reinforced at the annual bookkeeper training to ensure compliance in the future.

Incomplete Supporting Documentation for Cash Receipts

During our testing of cash receipts, we noted instances where there was incomplete supporting documentation. In order to verify the existence of cash receipts and test compliance with the District's policies as described in Chapter 5 - Receipts, every cash receipt should have supporting documentation such as a copy of check from third party, copy of letter from third party noting amount of check, or other similar independent third party supporting documentation. The supporting documentation would further help to establish an appropriate audit trail.

The following exceptions were noted:

<u>School</u>	<u>Type</u>
Gifford Middle School	No Cash Verification Form for a fundraiser; and an athletic event not recorded by name and individual amount
Sebastian Elementary School	No receipt from the Manatee Accounting System and no deposit slip prepared

Other Matters

Bank Statements

Currently, in Chapter 4, Section A(5) and Chapter 13, Section C, the District policy states that the principals are to initial and date or sign the bank statements. In addition, the referenced chapters indicate that bank reconciliations must be performed within 5 business days. We noted instances during our testing of cash where the bank statement was signed but not dated. In order to test timeliness of the preparation of the bank reconciliation, we recommend that principals and bookkeepers should date and sign the bank statements to indicate when the bank statement is received. In addition, there should be the initial and date when the bank reconciliation is performed to indicate proper review and approval in a timely manner.

Timely Cash Receipt

During our testing of cash receipts, we noted instances where the cash receipts were not remitted to the bookkeeper within one day of collection or where the bookkeeper did not enter the cash receipt into the system within one business day of collection as required by Chapter 5, Section D(1). In order to strengthen internal controls, we recommend the District reinforce this policy in the annual bookkeeper training and with each principal.

Weak Password Parameters

During interviews with the bookkeepers, we noted that the passwords for the Manatee Accounting Software are not required to be changed. We recommend that passwords to the Manatee software be changed every 60 to 90 days and that strong passwords (certain length and diversification of characters) be required. It was noted that the passwords to log into the District's system are changed every 90 days and are required to have numbers, characters, and symbols. Additionally the passwords cannot be changed to a recently used password.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties.

Maya Hoffmann McCann P.C.

September 12, 2011
Clearwater, Florida

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**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
SCHOOL BOARD RULE CHANGES
SUPPORT INFORMATION**

Today's Date: September 27, 2011

Rule Number: 2.29

Rule Title: HEAD LICE/NITS (PEDICULOSIS CAPITIS)

Check one of the following:

New Rule:

Amendment: XX

Repeal:

I. Summary of Proposed New or Revised Rule:

(Complete copy of proposed rule must be attached.)

Bring Policy into compliance with Florida Statute 1002.20.

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.42(17), 1001.43, 1001.49, 1001.51, F.S.

Implemented: 1003.27(2), F.S.

IV. Indian River County School Board

Date Adopted by IRCSB: _____

Date Amended by IRCSB: 10/14/03, 4/22/08

Date Repealed by IRCSB: N/A

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|-------------------|
| 1. Discussion Agenda Item: Workshops | <u>10/11/2011</u> |
| 2. Action Agenda Item - Date for Public Hearing | <u>10/25/2011</u> |
| 3. Legal Notice | <u>10/31/2011</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>12/13/2011</u> |

001-95-BRD
R:B4-99A
(Revised 5/95)

2.29 HEAD LICE/NITS (PEDICULOSIS CAPITIS)

To reduce absenteeism because the spread of ~~Pediculosis Capitis~~, head lice/nits, the following procedure policy will be followed:

- A. ~~The child's parent(s)/guardian will be informed that the child has been diagnosed as having head lice and will be sent home immediately.~~ If a student has been found to have evidence of head lice/nits by the health assistant, the parent(s)/guardian will be notified and the student will be sent home.
- B. The parent(s)/guardian will be informed of the ~~proper treatment~~ recommended procedures for the removal of head lice/nits, verbally and/or written.
- C. When the child returns to school, he/she will be checked by the health aide/nurse assistant. If there is still evidence of head lice/nits, the child will be sent home again.
- D. ~~The school will notify the public health nurse by written referral (IRCSB Form 024.7235), who will then make a home visit.~~
- E-D. Written procedures (for the removal of head lice/nits) will again be given to the child's parent(s)/guardian a second time along with ~~treatment medication in case of financial need~~, a referral to the public health specialist/nurse assigned to the school.
- F. ~~If the child goes to the public health nurse, a written report will be given to the referring school.~~
- G. ~~If the child returns to school the third time with head lice/nits, a letter from the director of administrative services will be given to the attendance officer in accordance with F.S. Law 1003.27(2).~~
- E. Students excluded from school for head lice/nits will be allowed up to three (3) school days to remove the head lice/nits. After three school days for a single occurrence, the absences will be considered unexcused unless the principal extends the excused classification for special circumstances.

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.42(17), 1001.43, 1001.49, 1001.51, F.S.

Implemented: 1003.27(2) F.S.

Adopted: 4/24/90

Amended: 10/14/03, 4/22/08

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: 9/1/2011

Policy Number: 1.04

Policy Title: Board Meetings

Check one of the following:

New Policy:

Amendment:

Repeal:

I. Summary of Proposed New or Revised Policy:

(Complete copy of proposed policy must be attached.)

Bring Policy #1.04 into compliance with State Statutes and current practice.

II. Estimated Economic Impact: None

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49,
1001.42(17), 1001.43 (F.S.)

Implemented: 286.012, 1001.371, 1001.372(1), 1001.372(2), 1001.372(4),
1001.42(1), 1001.43(10), 1001.32 F.S.

IV. Indian River County School Board (Ms. Stang will complete after adoption.)

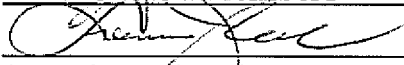
Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|-------------------|
| 1. Discussion Agenda Item: Workshops | <u>8/23/2011</u> |
| 2. Action Agenda Item - Date for Public Hearing | <u>9/13/2011</u> |
| 3. Legal Notice | <u>9/19/2011</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>10/25/2011</u> |

001-95-BRD
REV: 08/2011
GSL-SL Item #32

1.04 BOARD MEETINGS

A. Regular meetings of the School Board will be held on the date and time set by the Board at its organization meeting. The date of a regular meeting may be changed by action of the Board taken in accordance with law. When a meeting date is changed, the Superintendent shall take appropriate action to inform the public.

- (1) Special meetings of the Board will be conducted in accordance with the called pursuant to procedures set out in this Rule 1.04, except that a special meeting of the Board will be called pursuant to the procedures established in F.S. Section 1001.372(1), Florida Statutes.
- (2) All official meetings of the School Board shall be open to the public to the fullest extent required by Florida's Sunshine Law, Section 286.011, Florida Statutes. However, certain types of meetings are exempt from the Sunshine Law and will not be open to the public. These exempt meetings include executive sessions to discuss pending litigation as permitted by and in accordance with the procedures in subsection 286.011(8), Florida Statutes, executive sessions to discuss matters pertaining to collective bargaining as permitted in Section 447.605, Florida Statutes, and student disciplinary hearings conducted by or before the School Board, as provided in subsection 1006.07(1)(a), Florida Statutes. and any other meetings or conferences shall be conducted as meetings in the public.
- (3) Unless a supermajority vote is required by law, formal action will be taken by the School Board by majority vote of quorum present only at a duly constituted regular or special meeting of the Board. Unless there is a specific exemption to the Sunshine Law, all meetings of the School Board, including quasi-judicial hearings conducted by the Board shall be in the Sunshine in order for such meeting to be considered duly constituted.
- (4) All meetings of the School Board during which the discipline of a student is considered or discussed shall be closed, confidential, and exempt from the Sunshine Law, Section 286.011, Florida Statutes (as that statute may be amended), and all documents concerning the discipline of the student presented to or otherwise made available to the Members of the School Board shall be confidential both under federal law and the requirements of Sections 1002.22 and 1002.221, Florida Statutes. However, a parent or guardian may open up the proceeding and make the disciplinary proceeding a meeting open to the public. A decision by a parent or guardian to open up to the public a disciplinary proceeding involving their student shall be made in writing signed by the parent or guardian and will be made a part of the official record of the proceeding. However, notwithstanding the fact that a parent or guardian may open a disciplinary proceeding involving their student, the School Board will not broadcast or publish the proceedings by audio, video, Internet or any other means, and the opening of the proceeding will be limited only to access by the public who wish to be physically present at the proceeding, and no right to

require the District to broadcast by any means the proceeding will attach to the parents' or guardians' decision to open the student disciplinary proceeding to the public. The parent or guardian must notify the Board that the meeting will be open regarding their student at least three (3) business days before the student discipline meeting will be held so that the School Board may provide the forty-eight (48) hours of notice required by Section 1001.372(2)(c), Florida Statutes.

(5) Members of the School Board may attend and participate in School Board meetings and workshops through the use of communication media technology, as long as a quorum of School Board members are physically present at the School Board meeting or workshop. The absentee School Board member shall notice the Superintendent of his/her request to participate via communication media technology and the circumstances of the absence.

B. Place of meeting

All regular and special meetings of the Board will be held in the School Board meeting room of the District Office in Vero Beach, Florida, except when the Board determines that the public interest can be served better by holding the meeting elsewhere. When such a determination is made, the meeting will be held at an appropriate public place within the School District as chosen by the School Board, provided that public notice of at least forty-eight (48) hours is given. When a Board meeting is to be held at any place other than the School Board meeting room, the Superintendent shall give due public notice as required by law.

C. All Board meetings shall be conducted in accordance with Robert's Rules of Order, except as provided by law and these policies. Board meetings are business meetings of the School Board of Indian River County, and in applying Robert's Rules of Order, it is understood that the membership of the body subject to the Rules are the elected School Board Members and the Superintendent of schools acting as ex officio secretary to the Board.

D. Agenda

The Superintendent is responsible for the development of the agenda. Any Board Member may request that an item be placed on the agenda of a meeting. Any item requested in writing by a Board Member at least seven (7) business days prior to the date of a meeting shall be placed as a specific item on the discussion or action portion of the agenda for that meeting. Notwithstanding, a Board Member may discuss any matter that is in order during the portion of the agenda reserved for Board Member comments or discussion and reports. At each Board meeting before the items on the agenda are considered, the Board will adopt the agenda as presented or as amended by action of the Board.

The Superintendent shall cause the agenda for each regularly scheduled Board meeting to be prepared and distributed to members of the School

Board seven (7) days before the scheduled date of the meeting. However, the agenda for a special meeting of the Board called under the authority of Section 1001.372(1) shall be prepared not less than forty-eight (48) hours before the meeting, as permitted by Section 120.81(1)(j), Florida Statutes.

- (1) The agenda shall contain the items (topic heading) in the order they will be considered. When possible, explanatory materials will be included at the time the agenda is submitted to Board Members. Recommendations and back-up material will be provided to Board Members at least forty-eight hours prior to the meeting.
- (2) At a meeting the Superintendent may request the deletion of an item from the agenda. The Board shall have the discretion to modify the agenda as requested by the Superintendent, subject to the requirement that after the agenda has been made available, a change shall be made only for good cause, as determined by the chairman or person acting as presiding officer at the meeting, with such good cause being stated in the record. The Board may overrule the presiding officer by majority vote of members present. The agenda may also be amended without a Superintendent's recommendation to amend by action of the presiding officer (which may be overridden by majority vote of Board Members present) or by a majority vote of the School Board Members present at the meeting, subject to the same requirements for determination of good cause for the amendment or revision to the agenda and such cause being stated in the record.
- (3) An item may be added to the agenda without compliance with the required time period of prior notice of the agenda if the School Board determines that there is an immediate danger to the public health, safety or welfare; and that immediate action is required because of such danger. In the event that the School Board takes action based on such an emergency, then Board shall take such action that is fair and reasonable under the circumstances and necessary to protect the public interest.
- (4) If a Board Member wishes to move an item from the consent portion of the agenda for a separate vote or discussion, the Board Member shall notify the Superintendent of such a request at least 24 hours prior to the scheduled School Board meeting. If a Board member fails to notify the Superintendent at least twenty-four (24) hours prior to the scheduled School Board meeting, the Board Member may propose a motion to move that item from the consent agenda. If the motion is carried by a majority vote of the members present, the item shall be moved from the consent agenda.
- (5) Copies of the agenda, or any addendum, shall be made available to the media and the public upon request at the time they are submitted to the School Board.

E. Voting

The vote shall be recorded as unanimous if all members vote in the affirmative or in the negative on any issue. When a split vote occurs, the minutes shall show how each member voted.

Where a member abstains from voting because of a possible conflict of interest, this fact shall be recorded in the official minutes. Each member present at any meeting of the Board shall vote on each item for which a vote is presented, and a vote for each member shall be recorded or counted for each matter that is voted on, except when, with respect to a member, there is, or appears to be, a possible conflict of interest under the provisions of Sections 112.311, 112.313, or 112.3143, Florida Statutes.

(1) A School Board Member who declares a conflict of interest will file with the Board secretary within 15 days of the vote a memorandum disclosing the nature of that interest, which shall be made a part of the minutes.

F. Minutes

The official minutes of the Board shall be kept as prescribed by law in F.S. 1001.42(1).

(1) Only motions, resolutions, and the title of each such motion and resolution and only such additional information as is reasonably necessary to record the specific action approved, directed or rejected by each Board vote, or the specific matters resolved or refused to be resolved for each resolution, the name of the person making the motion or submitting the resolution, the name of the person who seconds the motion, and the vote or action thereon, shall be recorded. If any member of the Board or the Superintendent wishes any of his statements recorded, he may request that such become a part of the official minutes. However, by majority vote of quorum present of the Board taken in the ordinary manner, the Board may override the request of the Board Member or Superintendent with respect to having his or her specific statements recorded. If the Board does not override and the statements are recorded as provided herein, then the recording secretary to the Board will use her best efforts to record as much of the complete statement as is reasonably possible under the circumstances, and with respect to any statement made in a public meeting there will be an audio recording made of each statement by the Board Member or Superintendent. Any other matter may be made a part of the official minutes by direction of the chairman or by a majority vote of the Board.

G. Presiding officer

The chairman shall be the presiding officer at a meeting unless he or she is absent from the meeting or passes the gavel to the vice chairman, and in the absence of the vice chairman, to another Board Member. If the chairman is absent or has passed the gavel, the vice chairman shall be the presiding officer at the School Board meeting, and he or she may pass the gavel to another Board Member during the course of such meeting. If both the chairman and vice chairman are absent from a meeting and a quorum is present, then on motion seconded and by majority vote, a presiding officer shall be appointed pro tem for that meeting.

Whenever the term “chairman” is used in these policies, such term shall mean the presiding officer in accordance with this rule. A decision of the presiding officer may be overridden by a majority vote on motion, seconded by the members of the School Board in attendance.

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43, F.S.

Implemented: 286.012, 1001.371, 1001.372(1), 1001.372(2), 1001.372(4), 1001.42(1), 1001.43(10), 1001.32, F.S.

Adopted: 9/27/83

Amended: 9/27/83, 5/6/97, 4/14/98, 10/14/03, 3/8/05, 1/22/08

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: 08/30/11

Policy Number: 6.141

Policy Title: Eligibility for Participation in Interscholastic Extracurricular Student Activities Sanctioned or Regulated by the Florida High School Athletic Association

Check one of the following:

New Policy:

Amendment:

Repeal:

I. Summary of Proposed New or Revised Policy:
(Complete copy of proposed policy must be attached.)
To fully comply with Florida Statutes 1006.15

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43 (F.S.)
Implemented: 1006.15, 1001.32 (F.S. and/or FSBE)

IV. Indian River County School Board

Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|-------------------|
| 1. Discussion Agenda Item: Workshops | <u>8/23/2011</u> |
| 2. Action Agenda Item - Date for Public Hearing | <u>9/13/2011</u> |
| 3. Legal Notice | <u>9/19/2011</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>10/25/2011</u> |

PART I THE REGULAR SCHOOL PROGRAM

PART II THE ADULT EDUCATION PROGRAM

PART I

THE REGULAR SCHOOL PROGRAM

- 6.01 The curricula
- 6.02 Report cards /progress reports
- 6.03 School district policy for grading students
- 6.04 Requirements for promotion, promotion with remediation, and a progress monitoring plan, retention, and graduation
- 6.05 Annual reporting
- 6.06 Field trips
- 6.07 Selection of instructional and media materials
- 6.08 Management of instructional materials
- 6.09 Disposal of unusable, surplus, and obsolete instructional materials
- 6.10 Sale of instructional materials by the school district
- 6.11 Use of fifty percent of the District's instructional materials allocation for non-adopted instructional materials
- 6.12 Controversial issues
- 6.13 Assignment to an alternative program
- 6.14 Student participation in interscholastic, extracurricular student activities
- 6.141 Eligibility for participation in interscholastic extracurricular student activities sanctioned or regulated by the Florida High School Athletic Association

PART II

THE ADULT EDUCATION PROGRAM

- 6.15 Adult education
- 6.16 Fees
- 6.17 School calendar
- 6.18 School days
- 6.19 Testing center for administration of the general educational development (GED) diploma test
- 6.20 Non-certified, part-time instructors

6.141 ELIGIBILITY FOR PARTICIPATION IN INTERSCHOLASTIC EXTRACURRICULAR STUDENT ACTIVITIES SANCTIONED OR REGULATED BY THE FLORIDA HIGH SCHOOL ATHLETIC ASSOCIATION

Pursuant to Florida law, the FHSAA regulates interscholastic athletics. Participation in a program of extracurricular interscholastic athletics is a privilege and not a right. The School Board shall fully comply with the requirements of Section 1006.15, Florida Statutes (the "Craig Dickinson Act"). To be eligible to participate in interscholastic extracurricular student activities, a student must maintain all standards specified in the Craig Dickinson Act. The Superintendent shall require appropriate personnel of the District to monitor student compliance with the required standards for participation, and to take appropriate action when a student is found to be ineligible for participation in FHSAA sanctioned and regulated activities.

A student participating in an FHSAA sanctioned athletic program in the School District must report his or her arrest for any crime, including a notice to appear in court. The report shall be made to the principal of the school at which the student is participating in an athletic program or the student's coach for the sport in which the student is participating. The student athlete shall report the arrest within 24 hours after being arrested. If the student is arrested on a weekend or school holiday, then he or she shall report the arrest by the end of the school day on the first school day following the arrest. Failure to report the arrest as required by this policy shall result in the student being dismissed from the athletic program for that sport and all other FHSAA sanctioned activities and sports for the remainder of the school year. The school principal, in consultation with the athletic director, may consider extending the suspension from participation in FHSAA sanctioned activities and sports for a longer period of time than the remainder of the school year, in his or her discretion, it being recognized that such participation is a privilege and not a right.

A student arrested for a criminal offense, including a charge of a juvenile crime or offense, shall be immediately suspended from participation in all FHSAA sanctioned athletic activities and sports until the criminal charges are resolved. The student shall thereafter be dismissed from all FHSAA programs of activities and sports if the student pleads no contest, is adjudicated guilty, has adjudication withheld, or is otherwise found to have committed the offense for which the student was arrested. This shall include entry into a pretrial diversion program, which program entry shall be treated as an adjudication under this policy. Upon completion of the sentence and terms of all court requirements, the principal will make a recommendation to the Superintendent whether the student will be allowed to participate in interscholastic activities sanctioned or regulated by FHSAA. After receiving the recommendation of the principal, the student may

participate in an FHSAA program of sports or activities only if the Superintendent of Schools gives permission in writing.

The Superintendent shall take all action necessary to enforce the requirements of this policy, and shall impose these requirements on school administrators and coaches.

Authority: 120,536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43 F.S.

Implemented: 1006.15, 1001.32

Adopted:

Amended:

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: 9/2/2011_____

Policy Number: #7.291_____

Policy Title: School Board's Participation in Risk Management Insurance Consortium

Check one of the following:

New Policy:

Amendment:

Repeal:

-
- I. Summary of Proposed New or Revised Policy:
(Complete copy of proposed policy must be attached.)

Provide direction for matters involving the Risk Management Consortium

- II. Estimated Economic Impact: \$ None
-

- III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49,
1001.42(17), 1001.43 (F.S.)

Implemented: 768.28(16)(a), 69.081(9), 286.011(8), 768.28(16), (F.S. and/or
FSBE)

- IV. Indian River County School Board (Ms. Stang will complete after adoption.)

Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

- V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|-------------------|
| 1. Discussion Agenda Item: Workshops | <u>8/23/2011</u> |
| 2. Action Agenda Item - Date for Public Hearing | <u>9/1/2011</u> |
| 3. Legal Notice | <u>9/19/2011</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>10/25/2011</u> |

001-95-BRD
REV: 08/2011
GSL-SL Item #32

PART I

GENERAL RULES

- 7.01 Travel authorization and reimbursement
- 7.02 Salaries
- 7.03 Preparation and distribution of payroll
- 7.04 Employee payroll deductions
- 7.05 Salary corrections
- 7.06 Facsimile signatures

- 7.07 Payment of professional membership dues
- 7.08 Communication devices
- 7.09 Investment of temporarily idle funds
- 7.10 Purchasing
- 7.11 School construction bids

- 7.12 Purchasing manual
- 7.13 Inventories and property records
- 7.14 Petty cash funds and change funds
- 7.15 Group insurance, health insurance, other programs, and retired personnel benefits
- 7.16 Bonded personnel
- 7.17 Anti-fraud
- 7.18 Donations and gifts to school district

- 7.19 Vending machines
- 7.20 School pictures

- 7.21 Budget amendments
- 7.22 Payment on construction contracts
- 7.23 Recognition and public relations expenditures
- 7.24 Moving expenses
- 7.25 Audit committee
- 7.26 Reports and forms control
- 7.27 Vehicle utilization by school district employees
- 7.28 Lease-purchase agreements – debt service ratio
- 7.29 Fund balance
- 7.291 School Board's participation in risk management insurance consortium

7.291 SCHOOL BOARD'S PARTICIPATION IN RISK MANAGEMENT INSURANCE CONSORTIUM

Subsection 768.28(16)(a), Florida Statutes, authorizes the School Board to enter into a risk management program. Pursuant to this authority, the School Board currently participates in a risk management consortium (hereinafter referred to as the "Risk Management Consortium"). The Superintendent shall insure that the School Board receives reports from Risk Management Consortium on at least a quarterly basis. These reports shall identify each Indian River School District matter currently being handled through the Risk Management Consortium, and its agents and employees, where the reserve for such claim or matter is established at \$25,000.00 or more. The reported information shall not contain strategic or confidential information, but shall merely state the nature of the claim, the amount reserved, the identity of the plaintiff (unless that identity is confidential by law), and the identity of the plaintiff's attorney. The Superintendent shall also insure that the Risk Management Consortium complies with the requirements of subsection 69.081(9), Florida Statutes, by publication of the required notice in the event of settlements subject to this statute, and proofs of any publications pursuant to this statute shall be furnished on a quarterly basis to the School Board along with the required reports.

Before any matter is settled for an amount in excess of \$25,000.00, if the claim is in litigation, there shall be an executive session of the School Board with the Risk Management Consortium retained counsel present to explain the litigation and the settlement being recommended. The executive session will be conducted pursuant to Section 286.011(8), Florida Statutes. If the matter is not litigation but a settlement is recommended in excess of \$25,000.00, then a confidential report pursuant to subsection 768.28(16), Florida Statutes, shall be prepared and provided to the Superintendent and Board Members. The report shall become a public record upon conclusion of all litigation and settlement of all claims arising out of the same incident reported on in the confidential settlement report. For purposes of this report, the School Board officially establishes that the Board's review of this confidential memorandum is part of the risk management program administered by the School Board pursuant to subsection 768.28(16).

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.42

Implemented: 768.28

Adopted:

Amended:

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